



**ST. LOUIS SCHOOL 聖類斯中學**  
**Application for Secondary One Discretionary Places for 2025-2026**

**(1) Personal Information of Student**

<b>Student Reference Number (STRN) →</b>							
<b>Name of Student</b>	<b>English</b>					<b>PHOTO</b>	
	<b>Chinese</b>						
<b>Place of Birth</b>		<b>Date of Birth (D/M/Y)</b>	/	/			
<b>HKID Card / Passport No.</b>		<b>Religious Affiliation</b>					
<b>School Attending</b>							
<b>Connection with St. Louis School</b> (Name of father/elder brother who has studied / is studying in our school.)		<b>Name:</b> _____ <b>Relationship:</b> _____ <b>Level:</b> _____ <b>Year:</b> _____					
Please note that recommendations from the Primary School's Principal/Teachers are not required.							

<b>Extra-curricular Activities and Social Services</b>	<b>Extra-curricular Activities Participated</b>	<b>Services (e.g. monitor, member of uniformed team like Scout)</b>
<b>Primary 5</b>		
<b>Primary 6</b>		

<b>Prizes Awarded</b>	<b>Internal</b>	<b>External</b>
<b>Primary 5</b>		
<b>Primary 6</b>		

(Please attach a copy of certificate for each award.)

**(2) Information of Parents/Guardian**

	<b>Father</b>	<b>Mother</b>	<b>Guardian (if applicable)</b>
<b>Name in English</b>			
<b>Name in Chinese</b>			
<b>Tel No. (Day Time)</b>			
<b>Mobile No.</b>			

Choose an email that you use often and can access throughout the entire application process.

Email Address:

**Admission to Secondary One in September 2025**

**Signature of Parent/Guardian:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Notes:-

1. Please complete this Application Form and return it between **2 January to 16 January 2025**, both dates inclusive, to the Secondary School Office (**office hours: Mon-Fri: 9:00-12:00 noon, 2:00-4:00 pm; Sat: 9:00-12:00 noon**) together with (1) **Application Form for S1 Discretionary Place issued by EDB** and the name of our school should be properly filled in the spaces provided in all the 3 parts on the form, (2) **the original copy of the applicant's identity document**, (3) a copy each of P5 and P6 school reports and (4) a copy of Certificate of Baptism (if applicable).
2. 200 short-listed applicants will be invited to attend an interview conducted in English on **15 March 2025 (8:30 am – 1:15 pm)**. They will be notified of the interview arrangements by email on **6 March 2025**.
3. Once submitted, the Application Form cannot be cancelled or retrieved. All submitted documents will not be returned.
4. Parents of successful applicants will be notified of their children's inclusion in the Successful List for Discretionary Places on **31 March 2025 (by email and phone)**. All reserve and unsuccessful applicants will not be notified.
5. The results of Discretionary Place and Central Allocation will be released by EDB on **8 July 2025**. Parents need not make enquires to our school before the announcement of the results.

## Admission to Secondary One in **September 2025**

### **STATEMENT OF PURPOSE FOR THE COLLECTION OF PERSONAL DATA** **BY** **ST. LOUIS SCHOOL**

#### **Purpose of Collection**

The personal data you provide will be used by the Secondary Section of St. Louis School to handle the application for Secondary One Discretionary Place.

#### **Access to Personal Data**

You have a right to access and correction with respect to personal data as provided for in Sections 18 & 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided to this school.

#### **Enquiries**

Enquiries concerning the personal data collected, including the making of access and corrections, should be addressed to:

**The Principal  
St. Louis School  
179 Third Street,  
Hong Kong**



**ST. LOUIS SCHOOL**  
**Secondary School Places Allocation (SSPA)**  
**Application for Secondary 1 Discretionary Place**  
 (Admission to Secondary One in **September 2025**)

- The application period is between **2 January to 16 January 2025**, both dates inclusive.
- Application Forms can be obtained from St. Louis School secondary school office or <https://www.stlouis.edu.hk>.
- Each student may apply to no more than two secondary schools participating in the SSPA system. Otherwise, all rights to a discretionary place will be forfeited.
- Once submitted, the Application Form cannot be cancelled or retrieved. All submitted documents will not be returned.
- Parents of successful applicants will be notified of their children's inclusion on the Successful List for Discretionary Places on **31 March 2025 by email and phone** (Our Admission Email and Caller ID: **dp@stlouis.edu.hk** and **2546 0117**). All reserve and unsuccessful applicants will not be notified.
- The results of Discretionary Place and Central Allocation will be released by EDB on **8 July 2025**. Parents need not make enquires to our school before the announcement of the results.
- Office hours: Mon-Fri: 9:00 a.m. - 12:00 noon, 2:00 p.m. - 4:00 p.m.  
 Sat: 9:00 a.m. - 12:00 noon
- Tel No.: **2546 0117** Fax No.: 2540 7341

**Admission to Secondary One in September 2025**

**Admission Criteria and Weightings of Discretionary Places Applications**  
*Screening for Interview (Number of Students: 200)*

Admission Criteria	Weightings
<b>1. Ranking in Discretionary Places Rank Order List</b>	50%
<b>2. Conduct (P5 and P6)</b>	15%
<b>3. Extra-curricular activities and social services</b>	15%
<b>4. Awards</b>	15%
<b>5. Connection with St. Louis School</b>	5%
<b>Total</b>	<b>100%</b>

200 short-listed applicants will be invited to attend an interview conducted in English on **15 March 2025 (8:30 am – 1:15 pm)**. They will be notified of the interview arrangements by email on **6 March 2025**.

*Admission for Discretionary Places (Number of Discretionary Places: **41**)*

Admission Criteria	Weightings
<b>1. Performance in interviews</b>	30%
<b>2. Ranking in Discretionary Places Rank Order List</b>	35%
<b>3. Conduct (P5 and P6)</b>	10%
<b>4. Extra-curricular activities and social services</b>	10%
<b>5. Awards</b>	10%
<b>6. Connection with St. Louis School</b>	5%
<b>Total</b>	<b>100%</b>