



Dear Parents/Guardians,

As a relay team member of our school's athletics team, your child is invited to attend the 4x100m Invitation Relay hosted by Tang King Po School. Details of the event are as follows:

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|--------------------|--|
| <i>Date:</i> | 8 th January, 2026 (Thursday) |
| <i>Time:</i> | 10:30 a.m. – 12:20 p.m. |
| <i>Venue:</i> | Kwai Chung Sports Ground |
| <i>Dress code:</i> | Students should be dressed in their school athletics team uniform for the event. |

Students should gather at the school office at 9:50 a.m. on that day. Students are required to return to school and attend the remaining lessons after the prize presentation ceremony.

Please return the following reply slip to Mr. Wong Ching Kwan on or before 8th January, 2026 (Thursday). For further inquiries, please contact Mr. Wong at 2546 0117. Thank you.

(Mr. Wong Ching Kwan)
for the Principal

Reply slip

Circular No. 173 (25-26)

Dear Principal,

I *would/would not allow my child _____ of Class _____ (No. _____) to take part in the **Invitation Relay of Tang King Po School** as stated in your letter.

Signature of Parent/Guardian :

Name of Parent/Guardian :

Emergency Contact Number :

Student's Contact Number :

Date :

* Please delete as appropriate.