ST. LOUIS SCHOOL

Circular No. 161 (24-25)

2nd January, 2025

Dear S6 Parents/Guardians and Students,

RE: Disciplinary Matters Regarding Demerit and Demerit Voidance

1. The academic reports will show the **TOTAL** number of merits and demerits given throughout the scholastic year 2024-2025 respectively. Voided demerits will **NOT** be shown.

2. **The deadline for demerit voidance is 12th February, 2025. The number of demerits that are not voided on or before the above date will be shown on the academic report.**

3. Requirements of voidance

	Requirements of voidance	Minimum detention periods to be attended if mixed voidance method adopted*	Article reflections to be done in detention classes	Deadline for submission (within the specified periods below [school days])
Major demerit	12 detention periods + 1000-word reflection	6	6	12 weeks
Minor demerit	6 detention periods + 500-word reflection	3	3	6 weeks
Light demerit	3 detention periods	1	1	3 weeks

4. There are detention periods on Day 1, 3 and 5 (3:45 p.m. to 4:45 p.m.).

5. Please be reminded that there is a correlation between the conduct and the demerit(s) a student has got. Students can strive for a better conduct through the Demerit Voidance Scheme. The Conduct Grading System is as follows:

Highest Grade that could be attained	Conditions*
Excellent (A)^	No record of demerits
Good (B)	Not more than 2 light demerit (s)
Satisfactory (C)	Not more than 4 light demerit (s)
Unsatisfactory (D)	*No specific conditions*

*Number of demerits **after deductions (in the Voidance System)**. As concluded at the end of each term.*

^No record in the Demerit System ever.

Note:
1. Those students who have been given a Major Demerit within the term cannot obtain **_grade B or above_** in conduct.
2. Conversion:
   1 Major demerit = 3 Minor Demerits
   1 Minor demerit = 3 Light Demerits
3. Merits and demerits will not cancel out each other.

6. Should there be any enquiry, please contact Mr. LUI Yiu Sun, the Discipline Master, on 2546 0117.

(Discipline Team)
for Principal