



ST. LOUIS SCHOOL

Circular No. 303 (23-24)

10th July 2024

Dear Parents/Guardians and Students,

Re: Summer Job Shadowing and Internship Programme in Albert Wong & Co.

To broaden our students' learning experience and explore their interests in the accounting/audit industry, the Careers and Life Planning team has organized a company visit. The details of the programme are as follows:

Date	16 th July 2024
Time	10:00 a.m. to 12:00 n.n.
Venue	Albert Wong & Co. Unit 1803, 18/F, Stelux House, 698 Prince Edward Road East, San Po Kong, Kowloon, Hong Kong.
Gathering time and venue	09:40 a.m. at Exit A2, Diamond Hill MTR Station
Dismissal time and venue	12:00 n.n. at Albert Wong & Co.
Attire	Full summer school uniform
TIC	Mr. TSUI Kin Kwong

Please sign the reply slip below and return it to Mr. HO Hin Yeung Jacky or Mr. TSUI Kin Kwong on or before 14th July, 2024.

Yours faithfully,

(Mr. TSUI Kin Kwong)
for Principal

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Reply slip Circular No. 303 (23-24)

Re: Summer Job Shadowing and Internship Programme in Albert Wong & Co.

Dear Principal,

I have read and noted the content of the circular no. 303 (23-24), and I will remind my child _____ of Class _____ (No. _____) to attend the activity on time in the said period.

Signature of Parent/Guardian : _____

Name of Parent/Guardian : _____

Emergency Contact Number : _____

Date : _____