



ST. LOUIS SCHOOL

Circular No. 177 (23-24)

2nd February, 2024

Dear S6 Parents/Guardians and Students,

RE: Disciplinary Matters Regarding Demerit and Demerit Voidance

1. The academic reports will show the **TOTAL** number of merits and demerits given throughout the scholastic year 2023-2024 respectively. Voided demerits will **NOT** be shown.
2. **The deadline for demerit voidance is 23rd February, 2024. The number of demerits that are not voided on or before the above date will be shown on the academic report.**

3. Requirements of voidance

| | Requirements of voidance | Minimum detention periods to be attended if mixed voidance method adopted* | Article reflections to be done in detention classes | Deadline for submission (within the specified periods below [school days]) |
|---------------|--|--|---|--|
| Major demerit | 12 detention periods + 1000 words reflection | 6 | 6 | 12 weeks |
| Minor demerit | 6 detention periods + 500 words reflection | 3 | 3 | 6 weeks |
| Light demerit | 3 detention periods | 1 | 1 | 3 weeks |

4. There are detention periods on Day 1, 3 and 5 (3:45 p.m. to 4:45 p.m.).
5. Please be reminded that there is a correlation between the conduct and the demerit(s) a student has got. Students can strive for a better conduct through the Demerit Voidance Scheme. The Conduct Grading System is as follows:

| Highest Grade that could be attained | Conditions* |
|--------------------------------------|-------------------------------|
| Excellent (A)^ | No record of demerits |
| Good (B) | ≤ 2 light demerit (s) |
| Satisfactory (C) | ≤ 4 light demerit (s) |
| Unsatisfactory (D) | <i>No specific conditions</i> |

*Number of demerits **after deductions (in the Voidance System)**. As concluded at the end of each term.

^No record in the Demerit System ever.

6. Should there be any enquiry, please contact Mr. LUI Yiu Sun, the Discipline Master, on 2546 0117.

(Discipline Team)
for Principal