



ST. LOUIS SCHOOL

Circular No. 037 (23-24)

8th September, 2023

Dear Parents/Guardians and Students,

Re: Tennis Training (2023-2024)

To further our team's reputation and accomplishments in open events, a series of tennis training sessions has been arranged. The details of regular training sessions are as follows:

Date	Every Tuesday and Saturday starting from 12 th September, 2023 (There will be no training on days when school special events, holidays or examination are held.)
Venue	School Football Playground (Unless otherwise instructed)
Time	Tuesday: 04:00 p.m. – 05:30 p.m. (Winter time-table) 03:00 p.m. – 05:00 p.m. (Summer time-table) (Except the first training will be held from 02:00 p.m. to 04:00 p.m. on 12 th September 2023) Saturday: 10:30 a.m. – 12:30 p.m. (Commencement of Saturday Training will be announced in due course.)
Fee	\$600 per year (S1 – S5 Students) (The fee collected will be used for salary of coach and purchasing any equipment needed for tennis.)
Teacher Advisor	Mr. HO Hin Yeung, Jacky and Mr. CHAN Shui Leung, Anthony

Please pay by cheque payable to “**The IMC of St. Louis School**” or “**聖類斯中學法團校董會**” to the teacher advisor on or before 11th September, 2023. **Students should write their name, class and class number on the back of the cheque.** Students with financial difficulties may submit a written request to secure a school subsidy.

Remarks: Students should arrive at the playground 10 minutes earlier for warm-up and they will be dismissed at school after the training.

Training is compulsory for all team members (except S6 Students). To ensure the building of team work and develop a sense of responsibility, your son should inform the teacher advisor or the coach at least one day in advance if he, for any reasons, cannot attend the training session. Failure to do so will result in a verbal warning, a ban from joining any competitions or even expulsion from the team. **Team members who have an outstanding performance and/or attendance will be rewarded a light merit or minor merit by the end of the term.** Any enquiries can be directed to the teacher advisor, Mr. HO Hin Yeung, Jacky at 2546 0117.

Please sign the reply slip below and return it to Mr. HO on or before 11th September, 2023.

Yours faithfully,
(Mr. HO Hin Yeung Jacky)
for Principal

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Reply slip **Re: Tennis Training (2023-2024)**

Circular No. 037 (23-24)

Dear Principal,

I have read and noted the content of the circular no. 037 (23-24).

I **would/would not** allow my child _____ of Class _____ (No. _____) to take part in the tennis training sessions.

Signature of Parent/Guardian : _____

Name of Parent/Guardian : _____

Student's Contact Number : _____

Emergency Contact Number : _____

Date : _____

* Please delete as appropriate.