



ST. LOUIS SCHOOL
Circular No. 011 (23-24)

1st September, 2023

Dear Parents/Guardians, Teachers and Students of Secondary 6,

Re: Dropping of Elective Subjects or M1/M2

1. Students should take at least 2 elective subjects apart from the 4 core subjects. Students who find studying more than 2 elective subjects difficult may now be allowed to apply for dropping an elective subject or M1/M2.
2. Any student who intends to terminate his study on an elective subject or M1/M2 should prepare a letter signed by his parent/guardian, giving a full explanation for his decision, and asking for approval from **his subject teacher**.
3. The deadline for the submission of the letter being approved by the subject teacher, *via the General School Office*, to the Principal is **13th September, 2023 (Wednesday, 4:30 p.m.)**. Late application will not be entertained.
4. The result of dropping an elective subject or M1/M2 will be informed by the subject teacher in due course. Before the result is finalized, students should attend lessons as usual.

Administrative Affairs Team
for Principal