



ST. LOUIS SCHOOL
Circular No. 220 (22-23)

27th February, 2023

Dear Teachers, Parents/Guardians and Students,

Re: Instructions for the Term Test

The following are instructions for our Term Test starting on Monday, 27th March, 2023.

1. The Term Test syllabus will be uploaded to our school home-page on or before Monday, 6th March, 2023.
2. All Secondary 1, 2 and 3 students will have the Term Test in their own classrooms. The venues for Secondary 4 and 5 students to take their Term Test will be stated in the Term Test Time-table.
3. Under normal circumstances, all students should arrive at school at or before 8:05 a.m. and be in their respective rooms at or before 8:10 a.m.. Morning prayers, followed by announcements, will begin at 8:15 a.m.. Students may spend the time before 8:25 a.m. for revision. At 8:25 a.m., all students should place their schoolbag under their chair.
4. Students not required to take any test in the first session, such as English Oral, Chinese Oral and subjects which are not their electives, should be present at the appointed time of the subsequent subject.
5. Students are not allowed to borrow any stationery from their neighbors. Electronic calculators used should be of the models approved by the Hong Kong Examinations and Assessment Authority. (Refer to the orange label pasted on each calculator.)
6. Students are not allowed to leave before the end of a test session *except for the students taking tests at special room(s), who have the discretion of not using the full length of extended test time.*
7. Students are not allowed to play in the playgrounds, as any noise may disturb other students who are still taking the test.

Thank you for your attention.

Administrative Affairs Team
for Principal