



ST. LOUIS SCHOOL

Circular No. 137 (21-22)

4th March, 2022

Dear Parents/Guardians, Teachers, Staff and Students,

Re: Arrangement of Special Vacation in 2021 – 22 School Year

In view of the latest situation with the pandemic, the Education Bureau has announced that schools should adjust the summer vacation arrangement in the current school year by bringing forward the holidays from July and August to March and April. The relevant details of the arrangement are elaborated as follows:

1. Important dates to note:
 - (a) The last school day before the start of the special vacation will be 10th March, 2022 (Thursday, Day 8).
 - (b) The first day of the resumption of normal lessons after the special vacation will be 25th April, 2022 (Monday, Day 1).
 - (c) The last school day of the current school year will be 12th August, 2022 (Friday).
2. Arrangements during the special vacation:
 - (a) The government has confirmed that our school premises will be used as a centre to run the scheme of “Timely Mandatory Citywide Testing”. The public will be entering our school to take the tests as mandated by the government.
 - (b) **The school will NOT be open.** Unless otherwise specified, **teachers, non-teaching staff and students CANNOT return to school during this period of time.** There will be no self-study areas for students. No on-site IT technical support will be provided at school.
 - (c) Face-to-face supplementary lessons and activities are not allowed. Teachers may hold online supplementary lessons and activities.
 - (d) S4 and S5 supplementary lessons:
 - (i) The school will centralize the arrangements of the dates of supplementary lessons (i.e. Lesson 1: 9:00 am – 9:45 am, Lesson 2: 10:00 am – 10:45 am, Lesson 3: 11:00 am – 11:45 am and Lesson 4: 12:00 noon – 12:45 pm on weekdays and Saturdays, except for public holidays).
 - (ii) Students should attend the supplementary lessons on time.
 - (iii) Students should use the afternoons to complete assignments, revise what they have learned, or as a time to relax.
 - (iv) A supplementary lesson may suddenly be cancelled in case the date concerned clashes with the schedule that the teacher or students need to attend the tests under the “Timely Mandatory Citywide Testing” scheme. The teacher should inform students about the cancellation/changes of the lesson arrangements himself/herself.
 - (v) Based on the information provided by teachers, the school will send messages through eClass App to notify the parents/guardians of the absentees within 1.5 working days after a supplementary lesson concerned.
 - (vi) It is optional for S5 students who wish to withdraw from subject(s) in April or May, 2022 to attend the supplementary lessons subject to the agreement between the subject teachers and the students concerned. Please read point 9 for more details.
 - (vii) The school will send the timetables of the supplementary lessons to all parents and students concerned through eClass App and eClass email on or before 10th March, 2022.
 - (e) Teachers may arrange online supplementary lessons for S1 – S3 and S6 students. Students concerned will be notified by the subject teachers individually.

3. The Term Test will be cancelled. Amended weighting of assessment for the second term is shown below:
 - (a) Term Test (0% instead of 15%)
 - (b) HW Mark (15% instead of 10%)
 - (c) Final Exam (50% instead of 40%)
4. Starting from 25th April, 2022, half-day schooling will be conducted on online channels until further notice. The summer timetable will not be adopted.
5. The campus will be reserved as an examination centre for the 2022 HKDSE. Teachers will take turns to invigilate at the public examinations and may not be able to attend some of the normal lessons from 25th April, 2022. In case of the absence of a teacher in an online lesson, students concerned will be notified by the teacher through the Google Classroom in advance. Students will not need to attend the online lessons affected.
6. S1 students still need to attend the PET lessons from 25th April, 2022.
7. The cycle-day arrangements on or before 5th June, 2022 remain unchanged. For the cycle-day arrangements on or after 6th June, 2022, please read the appendix for more details.
8. S4 (2022 – 2023) Elective Selection:
 - (a) The deadline of the submission of form through S3 Class Teachers to the school will remain unchanged, i.e. 30th May, 2022. The exact method of submission of form (i.e. hardcopy/softcopy) will be confirmed subject to the mode of schooling in May 2022.
 - (b) The results will be announced on our school web page on or before 16th August, 2022.
9. S5 students are allowed to submit parent's letters to withdraw from elective subjects, Mathematics Module 1 and Mathematics Module 2 between 25th April and 5th May, 2022 inclusive. In any event, each S5 student should take at least 2 elective subjects apart from the 4 core subjects. An Applied Learning course is regarded as an elective subject. The school will prepare a separate circular to announce the details on or before mid-April, 2022.
10. All subject affairs will be announced on the Google Classrooms. Students should ensure that they have joined **ALL** the Google Classrooms of the subjects that they are studying.
11. Students should prior consult their subject teachers for the proper ways to submit assignments through online channels.
12. Students should submit all online work and hard copies of their assignments to teachers on time. If assignments are submitted late, students will face the risk of a mark penalty or penalties.
13. In case of the cancellation or change of the arrangements of the Final Examination due to the pandemic, the HW mark in Semester 2 will solely be expanded or used as the formation of the total scores of the 2nd Semester.
14. Students with unsatisfactory annual academic results will be asked to repeat at the same level in the next school year subject to the number of places available at particular levels.
15. In case of needing to deal with affairs related to absence on an activity day or online lesson(s) on a school day, all applications should be sent to leave@stlouis.edu.hk.
16. The school arrangements may need to be fine-tuned suddenly subject to the latest announcements from the government or Education Bureau. You are kindly requested to check the eClass email, school web page, school Facebook page, eClass App and Google Classrooms for ad hoc announcements made by the school or teachers on a daily basis.
17. Should there be enquiries, please contact the General School Office on 2546 0117.

Thank you for your attention.

Dr. Yick Ho Kuen
The Principal

Appendix:

REVISED CALENDAR FOR THE SCHOLASTIC YEAR 2021-2022

Year Month	Cycle	DAY							Remarks
		Sun	Mon	Tue	Wed	Thu	Fri	Sat	
Mar 2022	13			①	②	③	④		4 th Thanksgiving Nite
			⑤	⑥	⑦	⑧			
	6	7	8	9	10	11	12		11 th /Mar - 13 th /Apr Special Vacation
	13	14	15	16	17	18	19		
	20	21	22	23	24	25	26		
	27	28	29	30	31				
Apr 2022						1	2		11 th /Mar - 13 th /Apr Special Vacation
									4 th -13 th Term Test (normal lessons suspended)
	3	4	5	6	7	8	9		5 th Ching Ming Holiday
	10	11	12	13	14	15	16		6 th -7 th TSA Speaking Assessment (S3)
									8 th TSA Speaking Assessment (S3) fallback
	17	18	19	20	21	22	23		9 th Preliminary English Test (PET) for Schools
	14		①	②	③	④	⑤		14 th - 23 rd Easter Holidays
	24	25	26	27	28	29	30		
May 2022	15			⑥	⑦	⑧	①	+	2 nd The day following Labour Day
	1	2	3	4	5	6	7		3 rd Summer Time Table comes into effect
				②	③	+	④	+	7 th Salesian Vocation Day
	8	9	10	11	12	13	14		9 th The day following the Birthday of the Buddha
	16		⑤	⑥	⑦	⑧	①		12 th Staff Development Day 3
15	16	17	18	19	20	21		14 th S5 International English Language Testing System (IELTS)	
		②	+	③	④	⑤		16 th -19 th Inter-class English Drama Competition	
22	23	24	25	26	27	28		24 th Feast of Mary, Help of Christians	
	29	30	31						
Jun 2022	17				⑧	①			3 rd Tuen Ng Festival
			②	③	④	⑤	⑥		
	5	6	7	8	9	10	11		
	18		⑦	⑧	①	②	③		15 th -16 th TSA Written Assessment (S3)
	12	13	14	15	16	17	18		
		④	+	⑤	⑥	⑦		20 th TSA Written Assessment (S3) fallback	
19	20	21	22	23	24	25		21 st Feast of St. Aloysius Gonzaga	
	26	27	28	29	30				
Jul 2022						1	2		1 st HKSAR Establishment Day
	3	4	5	6	7	8	9		
	20		①	②	③	*	*		14 th - 28 th Final Examination (S1-S3)
	10	11	12	13	14	15	16		14 th - 29 th Final Examination (S4-S5)
		+	*	+	*	*	+	18 th S6 Information Day	
17	18	19	20	21	22	23		20 th HKDSE results release	
		*	*	*	*	*	+	23 rd & 30 th Final Examination fallback	
24/31	25	26	27	28	29	30			
Aug 2022			④	+	⑤	⑥	⑦	⑧	2 nd HK Attainment Test (Pre-Secondary One)
		1	2	3	4	5	6		8 th - 9 th Activity Days
			+	+	+	+	+		10 th - 11 th S4 & S5 Supplementary Lessons
	7	8	9	10	11	12	13		12 th School Year Closing Ceremony (Distribution of Reports)
									13 th - 31 st Summer Holidays
14	15	16	17	18	19	20			
21	22	23	24	25	26	27			
28	29	30	31						

■ School Holiday

+ School Activity

* Test/Exam