



ST. LOUIS SCHOOL

Circular No. 117 (21-22)

11th January, 2022

Dear Parents/Guardians,

Re: ONLINE Parents' Day

Our Parents' Day this year will be held on 22nd January, 2022 (Saturday). You are kindly requested to attend with your child at the time scheduled below *via online channel* to discuss with the Class Teacher(s) his performances at school. Please make good use of this golden opportunity to exchange views with the Class Teacher(s) concerning your child's conduct and academic performances.

The Class Teacher(s) will distribute the hard copies of the official version of the Mid-year Examination Report to your child at school on or before 21st January, 2022 (Friday).

Please return the following reply slip to the Class Teacher(s) on or before 19th January, 2022 (Wednesday).

Yours faithfully,

Dr. YICK Ho Kuen
Principal

Name of Student: _____ Class: _____ No. _____

Date of interview: **22nd January, 2022 (Saturday)**

Time: _____ a.m. / p.m.

Online meeting channel / URL: _____

Please remind your child to switch to audio/video mode while meeting online. Proper dressing is expected.

N.B. If you are not able to attend at the scheduled time, please contact the Class Teacher(s) to arrange another make-up meeting.

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Reply Slip

Circular No.117 (21-22)

Re: ONLINE Parents' Day

Dear Principal,

As the parent/guardian of student _____ (Class ____ No ____), I shall be ***able/ unable** to attend the Parents' Day at the scheduled time.

Signature of Parent/Guardian : _____

Name of Parent/Guardian : _____

Parent's/Guardian's Contact Number : _____

Date : _____

* Please delete as appropriate.