1st September, 2021

Dear Parents/Guardians,

Re: Fees Collection (S4C - NCS)

The following list is a breakdown of the items which are to be collected on behalf of the school, respective students' and parents-teachers' organisations and would be credited to their own accounts. You have to settle the fees through electronic payment. Please pay via PPS or over-the-account bill payment service and return the proof of payment to class teacher on or before 8th September, 2021 (Wednesday).

	Items	Amount (HK\$)
School	1. Tong Fai	320
Students' and parents-teachers' organisations	2. House fee (*SAA)	25
	3. Club fee (*SAA)	40
	4. Annual Subscription Fee for Parents-Teachers Association	50
Class	5. Student handbook	26
	6. Smart Student ID card and 12 passport photos	37
	7. Photocopy fee	520
	8. Class Photo	16
	9. Exercise book	18
	10. Class fee	50
	Sub-Total:	1102
Only for those applicable	11. Photocopy fee for Chemistry	150
	12. Photocopy fee for Geography	150
	13. Photocopy fee for Visual Art	10

[^] Tong Fai: 1st instalment \$160 would be deducted in September 2021,

2nd instalment \$160 would be deducted in January 2022

Students with financial difficulties may seek school subsidy upon written request. For enquiries, please contact CHONG Wing Kit or YUNG Yat Pui at 2546 0117.

Thank you for your attention.