

St. Louis School : Plan on Use of Capacity Enhancement Grant (CEG) in 2016-17 School Year

Means by which teachers have been consulted: Open invitation and staff meetings

No. of operating classes: 24

As at 30 June 2016

No.	Program Title	Task Area#	Major Areas(s) of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	I/C
1	OLE – Caritas Community Service Program	A, C & E	To cultivate students' growth in particular in the area of self-management and value education	Students would carry out different services under the guidance of social workers.	Students will help the community and learn more about current issues.	10 hrs of service per student Oct 16 – May 17	Tuition Fee for about 13 groups. \$10,000	At least 80% of students can complete at least 10 hours of services and hand in their reflection.	1. Attendance Record. 2. Records of students' reflections.	CWK
2	Pastoral Assistant	A, D & E	<ul style="list-style-type: none"> To share the teaching duties of the Religious Studies Panel; To organize & monitor the religious activities and sodalities; To conduct religious education lessons for the Catholics and Catechumens in the General Education lessons 	To employ one full-time staff as the Associate Teacher	The workload of teachers of the Religious Studies Panel and Religious Education Team will be relieved.	1 Sep 2016 – 31 Aug 2017	Salary of the Associate Teacher for the year: Monthly salary \$6,000 x 12 months = \$72,000 (+MPF: \$300 x 12 = \$3,600) Total: \$75,600	75% of the teachers concerned (members of the Religious Studies Panel and Religious Education Team) agree that the performance of the Pastoral Assistant is satisfactory.	Questionnaire	STW
3	Putonghua Oral Training Course (S1-4)	B & C	<ul style="list-style-type: none"> To cater for student diversity; To improve students' speaking skills; To give more capable students opportunities to represent the school in Speech Festival. 	To recruit tutors from service providers in conducting 15 hours of supplementary lessons for selected students.	The workload of the Putonghua teachers will be relieved and students will benefit.	Oct 2016 – Nov 2017 (after school hours)	Salary of the tutors: \$8,000	<ul style="list-style-type: none"> Average attendance 70% Achieving satisfactory results in Speech Festival 	1. Attendance record; 2. Result of Speech Festival	LCYJ
4	NSS – Chemistry Remedial Program (S4, S5 FX)	C	<ul style="list-style-type: none"> To cater for student diversity; To provide extra learning opportunities for the academically weak students. 	To employ a tutor in holding tutorial lessons for the bottom 20 students of S4 and S5 FX.	The workload of the Chemistry teaching staff will be relieved and students will benefit.	<ul style="list-style-type: none"> S4 FX: 1st term Oct-Nov 2016 (5 lessons), 2nd term Mar-May 2017 (5 lessons) 	Photocopying fee of worksheets and notes: \$1,600 Tutor's remuneration: S4	<ul style="list-style-type: none"> More than 50% of the participants attain an attendance of 50%; Their participation in class and 	1. Attendance record; 2. Tutors' observation and feedback; 3. Questionnaire	LCY (S4) LCY/LCW (S5)

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						<ul style="list-style-type: none"> S5 FX: 1st term Oct-Nov 2016 (4 lessons) 2nd term Mar-May 2017 (4 lessons) 	\$450 x 10 = \$4,500 S5 \$450 x 8 = \$3,600 Total: \$9,700	learning attitude is considered as good by the tutors; <ul style="list-style-type: none"> The participants consider the course useful. 		
5	S5 FX Chemistry Consolidation Course	C	To cater for the diversified needs of students.	<ul style="list-style-type: none"> Conduct consolidation classes in small group (4-5 students) on a weekly basis in first and second semesters. Problem manipulating skill in solving Chem DSE exam problems and reference exercise books are discussed. 	<ul style="list-style-type: none"> Five bright students from two S5 Chem classes. The workload of the Science teachers (Chem) will be relieved and students will benefit. 	1 st term Oct-Nov 2016 (4 lessons), 2 nd term Apr-May 2017 (4 lessons) → 8 lessons per year	Tutor's remuneration: (\$300/lesson) \$300 x 8 = \$2,400	<ul style="list-style-type: none"> More than 85 % of the participants attend the course punctually. More than 85% of the participants rate 3 or above (out of 5) in different items in Course Evaluation Questionnaire. 	1. Attendance record; 2. Questionnaire	LCY/LCW
6	NSS- Science (Bio) Remedial Program (S4, S5)	C	<ul style="list-style-type: none"> To cater for student diversity; To promote student's interest in learning; To enhance learning effectiveness. 	To employ a tutor in holding tutorial lessons for the bottom 30 students of S4 & bottom 30 students of S5.	The workload of the Science teaching staff (Bio) will be relieved and students will benefit.	S4: 2nd term Apr-May 2017 (5 lessons) S5: 1st term Sep-Oct 2016 (5 lessons), 2nd term Apr-May 2017 (5 lessons)	Tutor's remuneration: (\$450/lesson) \$450 x 15 = \$6,750	<ul style="list-style-type: none"> More than 50% of participants attain an attendance of 50%; Their participation in class and learning attitude is considered as good by the tutors; The participants consider the course useful. 	1. Attendance record; 2. Tutors' observation and feedback; 3. Questionnaire	CCK P
7	Biology – programme for the average students	C	<ul style="list-style-type: none"> To cater for student diversity; To promote student's interest in learning; To enhance learning 	To employ a tutor in holding tutorial lessons for the S5 and S6 average students.	The workload of the Science teaching staff (Bio) will be relieved and students will	S5: 1st term Sep-Oct 2016 (6 lessons), 2nd term Apr-May 2017 (6 lessons)	Tutor's remuneration: (\$450/lesson) \$450 x 18 = \$8,100	<ul style="list-style-type: none"> More than 50% of participants attain an attendance of 50%; 	1. Attendance record; 2. Tutors' observation and feedback; 3. Questionnaire	CCK P

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			effectiveness.		benefit.	S6: 1st term Sep-Oct 2016 (6 lessons)		<ul style="list-style-type: none"> Their participation in class and learning attitude is considered as good by the tutors; The participants consider the course useful. 		
8	Junior Training Program	C & E	To cultivate students' growth in particular in the area of self-management	Target Group: S1 – S4 About 30 S4 students are responsible for preparing a leadership training program for S1 – S3 schoolmates.	Students can improve their leadership skills and strengthen their sense of belongings to the school.	2D1N Camp (Mar/Apr 17) 1 Activity Day (July 17) 3D2N Camp (July 17)	Subsidy of the Residential Fee for 80 students. \$100 x 80= \$8,000	More than 90% of the participants agree that they had learnt a lot in this program.	Questionnaire	CWK / WCK
9	Prefects' Association Training	E	<ul style="list-style-type: none"> To enhance the prefects' ability on handling discipline problems. To build up confidence, teamwork and leadership skills among prefects as student leaders. 	<ul style="list-style-type: none"> To organize training camps and workshops for the prefects to facilitate their growth. To equip the prefects with knowledge and skills to handle discipline problems. 	<ul style="list-style-type: none"> The workload of discipline teachers will be relieved. Prefects will obtain knowledge and skills to handle discipline problems. The personal growth of prefects will be fostered. 	Oct 2016 – May 2017	Training fee \$30,000	<ul style="list-style-type: none"> 75% of the participants find the activity useful Prefects are able to carry out the disciplinary duties and activities at school. 	1. Questionnaire; 2. Observation by advisors and discipline teachers.	CWL / STW
10	Life Wide Learning Day	E	To cultivate student's growth in particular in the area of self-management and value education	Different kinds of activities are provided through real contexts and authentic settings. S1: Visit to churches S2: Visit to the Museum S3: Visit to a Science Exhibition S4: Sports experiences S5: Hiking	Students learn real experiences from real contexts and authentic settings. It is to address different kinds of learning not covered in a traditional classroom.	Nov 2016	Transportation fee, tutor/coach fee, Photocopying fee Total:\$40,000	<ul style="list-style-type: none"> Over 90% of students take part in the programme. Positive feedbacks from students and teachers. 	1. Attendance record 2. Evaluation meeting	CWK
11	Indoor Rowing Coach	E	<ul style="list-style-type: none"> To cultivate students' 	To employ an external expert as coach of Indoor Rowing Team.	<ul style="list-style-type: none"> The beginners 	1 Sep 2016-31 Aug 2017	Salary of coach:	<ul style="list-style-type: none"> Average 	1. Attendance record;	CKK

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			<p>sense of belonging to school.</p> <ul style="list-style-type: none"> To promote physical health to students. 		<p>can learn the basic skills of Indoor Rowing.</p> <ul style="list-style-type: none"> The current school team players can have appropriate and regular trainings. 		<p>1 session: 2 hours \$250 per session Total no. of sessions per year: 40 Total amount: \$10,000</p>	<p>attendance 50%</p> <ul style="list-style-type: none"> Achieving satisfactory results in inter-school indoor rowing competitions organized by HKSSF. 	<p>2. Result of inter-school indoor rowing competition</p>	
12	Hockey Coach	E	<ul style="list-style-type: none"> To cultivate students' sense of belonging to school. To promote physical health to students. 	<ul style="list-style-type: none"> To employ an external expert as coach of Junior Form Hockey Team. Equip a goalie kit for the team 	<ul style="list-style-type: none"> Junior Form students will get appropriate trainings from the professional hockey coach. Senior Form students will get more intensive and high quality trainings as they can focus more on their own skills. It can ensure the safety of students when they are playing hockey. 	1 Sep 2016-31 Aug 2017	<p>Salary of coach: 1 session: 2 hours \$ 600 per session Total no. of session per year: 30 =\$18,000 Total amount: \$18,000</p>	<ul style="list-style-type: none"> Average attendance 50% Achieving satisfactory results in inter-school hockey competitions organized by HKSSF. 	<p>1. Attendance record;</p> <p>2. Result of inter-school hockey competition</p>	CKK
13	Football Coach	E	<ul style="list-style-type: none"> To cultivate a strong sense of belonging to school. To promote physical health to students. 	To employ an external expert as coach of School Football Team	Students will get more intensive and high quality training and the workload of teachers will be relieved.	1 Sep 2016 to 30 April 2017	<p>Salary of coach: \$330 x 100hrs. = 33,000</p>	<ul style="list-style-type: none"> Average attendance 70% Achieving satisfactory results in inter-school Football competitions organized by HKSSF. 	<p>1. Attendance record;</p> <p>2. Results of inter-school football competition.</p>	CBL
14	Basketball Coach	E	<ul style="list-style-type: none"> To cultivate a strong sense of belonging to school 	To employ an external expert as coach of School Basketball Team	Students will get more intensive and high quality training from the	1 Sep 2016 – 31 Aug 2017	<p>Salary of coach: \$30,500</p>	<ul style="list-style-type: none"> Average attendance 80% Achieving 	<p>1. Attendance record;</p> <p>2. Results of inter-school</p>	WCK

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			<ul style="list-style-type: none"> To promote physical health to students. 		professional basketball coach.			satisfactory results in inter-school basketball competitions organized by HKSSF	basketball competition.	
15	Table Tennis (TT) Coach	E	<ul style="list-style-type: none"> To cultivate a strong sense of belonging to school. To promote physical health to students 	<ul style="list-style-type: none"> Offering regular training. Offering more intensive training to some selected students. Actively participating in other competitions. 	<ul style="list-style-type: none"> To improve students' TT skills. To achieve favorable result in the inter-school competition. Reinforce students' sense of belonging in the school team as well as the school. 	1 Sept 2016 – 31 Aug 2017	Coach fee: \$27,000 Booking fee: \$3,920 Balls: \$600 Total fee: \$31,520	<ul style="list-style-type: none"> All team members attend 80% of training. One of the grades is able to receive prize in the inter-school competition. 	1. Attendance; 2. Results of inter-school table tennis competition.	LHY
16	Badminton Team	E	<ul style="list-style-type: none"> To cultivate a strong sense of belonging to school To promote physical health to students 	<ul style="list-style-type: none"> The team would have regular training sessions twice a week. Each session will last for 2 hours depending on the availability of badminton courts. The team (all grades) would participate in the inter-school badminton competitions. 	Teamwork, sense of responsibility and self-confidence of students should be developed after they participate in inter-school competitions and trainings.	One Academic Year (2016-2017)	1. Salary of coach (\$27,000, estimated) 2. Expenditure on booking badminton courts for practice (\$2,000) 3. Ordering of shuttlecocks (\$2,000) Total Budget: \$31,000	<ul style="list-style-type: none"> All team members of Grades B and C should attend 70% of the regular practice. Positive feedback from the coach on students' attitude and performance. 	1. Attendance record; 2. Oral feedback/ comments from the coach will be taken into consideration.	CMY
17	Swimming Team	E	<ul style="list-style-type: none"> To cultivate a strong sense of belonging to school To promote physical health to students. 	To provide regular training to students who have potential talent in swimming.	Promote health and self-confidence of the student participants	Sep-Nov 2016; Feb, Apr- Aug 2017 Total: 9 months	2 hrs. per session, total about 42 sessions Lane booking fee: \$6,972 Coach fee: \$21,000	<ul style="list-style-type: none"> Average attendance 70% Students get medals in the inter-school swimming competition organized by 	<ul style="list-style-type: none"> Attendance record; Number of medals achieved in the inter-school swimming competition 	CMY T

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							Swimming gear: \$1,000 Total: \$28,972	HKSSF		
18	Rugby Team	E	<ul style="list-style-type: none"> To cultivate a strong sense of belonging to school To promote physical health to students. 	To provide regular training to students who have potential talent in rugby.	Promote health and self-confidence of the student participants	Sep 2016 - Jun 2017	Coach fee (1.5hr per session, total about 30 session) Total: \$22,500	<ul style="list-style-type: none"> Average attendance 70% Achieving satisfactory results in HKSSF's inter-school Rugby League. 	<ul style="list-style-type: none"> Attendance record; Results in HKSSF's Inter-School Rugby League 	WM C
19	Tennis Team	E	<ul style="list-style-type: none"> To cultivate a strong sense of belonging to school To promote physical health to students. 	<ul style="list-style-type: none"> The team would have regular training sessions twice a week. Each session will last for 1.5 hours The team would participate in the inter-school tennis competitions. 	Teamwork and self-confidence of students should be developed after they participate in the competitions and trainings.	Sep 2016 - Jun 2017	Coach fee: \$25,000	<ul style="list-style-type: none"> Average attendance 70% Positive feedback from the coach on students' attitude and performance 	<ul style="list-style-type: none"> Attendance record; Oral feedback/ comments from the coach will be taken into consideration. 	CSL
20	Chinese Orchestra	E	All students	Students would participate in Chinese musical instrument classes. Invited students would participate in orchestra practices and performances.	Students would learn more about Chinese music, including appreciation and performing skills; Students would cultivate sense of performing art and become more confident.	<ul style="list-style-type: none"> 30 hours per students (instrument classes); extra 30 hours per students (orchestra) 	Tuition fee for 4 instrument classes and orchestra practices \$70,000	<ul style="list-style-type: none"> Students are satisfied with the instrument classes and orchestra practices; Conducted at least 3 performances in the scholastic year 	<ul style="list-style-type: none"> Questionnaire Number of performance 	LYS
21	Instrument Class	C & E	To nurture students' aesthetic development, which is a part of their whole person development	<ul style="list-style-type: none"> To arrange weekly rehearsals to enhance the standard of the chamber orchestra To provide performance opportunities for string, wind and brass players To introduce the selected music piece to the audience 	<ul style="list-style-type: none"> Players can represent the School in all matters concerning orchestral playing Players can perform in school events including ceremonies, 	Sep 2016 – Aug 2017	Tutor's remuneration: \$600 x 2 x 36 = \$43,200	<ul style="list-style-type: none"> More than 50% of the participants attain an attendance of 50% Their participation in class and learning attitude is considered as 	<ol style="list-style-type: none"> Attendance record; Tutors' observation and feedback; Interview 	NKW

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					liturgies and Thanksgiving Nite <ul style="list-style-type: none"> • Players gain confidence when they perform in front of their fellow schoolmates and parents • Players are exposed to different music pieces and thus their musical knowledge and playing techniques are enhanced • Non-instrument players will develop a sense of appreciation towards western music 			good by the tutors <ul style="list-style-type: none"> • The participants consider the course useful 		

Total
\$541,242.00

Legend: * A: curriculum development; B: enhancing students' language proficiency; C: coping with the diverse and special learning needs of students; D: school administration; E: school activities.