

St. Louis School : Plan on Use of Capacity Enhancement Grant (CEG) in 2015-16 School Year

Means by which teachers have been consulted: Open invitation and staff meetings

No. of operating classes: 24

As at 8 September 2015

No.	Program Title	Task Area#	Major Areas(s) of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	I/C
1	OLE – Caritas Community Service Program	A, C & E	To strengthen students' perception of care for the community.	Students would carry out different service under the guidance of social workers.	Students will think more about issues in the community.	10 hrs of service per student Oct 15 – May 16	Tuition Fee for about 13 groups. \$10,000	At least 80% of students can complete at least 10 hours of services and hand in a reflection.	1. Attendance Record. 2. Records of students reflections.	CKW
2	Pastoral Assistant	A, D & E	<ul style="list-style-type: none"> To share the teaching duties of the Religious Studies Panel; To organize & monitor the religious activities and sodalities; To conduct religious education lessons for the Catholics and Catechumens in the General Education lessons 	To employ one full-time staff as the Pastoral Assistant.	The workload of teachers of the Religious Studies Panel and Religious Education Team will be relieved.	1 Sep 2015 – 31 Aug 2016	Salary of the Pastoral Assistant for the year: Monthly salary \$18,000 x 12 months = \$216,000 (+MPF: \$900 x 12 = \$10,800) Total: \$226,800	75% of the teachers concerned (members of the Religious Studies Panel and Religious Education Team) agree that the performance of the pastoral assistant is satisfactory.	Questionnaire	HKF
3	Putonghua Oral Training Course (S1-3)	B & C	<ul style="list-style-type: none"> To cater for student diversity; To improve students' speaking skills; To give more capable students opportunities to represent the school in Speech Festival. 	To recruit tutors from service providers in conducting 15 hours of supplementary lessons for selected students.	The workload of the Putonghua teachers will be relieved and students will benefit.	Oct 2015 – Nov 2015 (after school hours)	Salary of the tutors: \$7,500 (\$500/hr. x 15)	<ul style="list-style-type: none"> Average attendance 70% Achieving satisfactory results in Speech Festival The participants consider the course useful. 	1. Attendance record; 2. Result of Speech Festival 3. Questionnaire	CKH

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4	NSS – Chemistry Remedial Program (S4, S5 FX)	C	<ul style="list-style-type: none"> To cater for student diversity; To provide extra learning opportunities for the academically weak students. 	To employ a tutor in holding tutorial lessons for the bottom 30 students of S4 and S5 FX.	The workload of the Chemistry teaching staff will be relieved and students will benefit.	<ul style="list-style-type: none"> S4 FX: 1st term Oct-Nov 2015 (5 lessons), 2nd term Mar-May 2016 (5 lessons) S5 FX: 1st term Oct-Nov 2015 (4 lessons), 2nd term Mar-May 2016 (4 lessons) 	Photocopying fee of worksheets and notes: \$1,600 Tutor's remuneration: S4 \$450 x 10 = \$4,500 S5 \$450 x 8 = \$3,600 Total: \$9,700	<ul style="list-style-type: none"> More than 50% of the participants attain an attendance of 50%; Their participation in class and learning attitude is considered as good by the tutors; The participants consider the course useful. 	1. Attendance record; 2. Tutors' observation and feedback; 3. Questionnaire	LCW /LCY (S4) LCY/LHF (S5)
5	S5 FX Chemistry Consolidation Course	C	To cater for the diversified needs of students.	<ul style="list-style-type: none"> Based on the student-oriented principle, provide a broad and diversified teaching method so as to cater for the diversified learning of students. To employ a tutor in holding consolidation classes. 	<ul style="list-style-type: none"> Bright 10 students and 1-2 voluntary participants from two S5 FX Chem classes The workload of the Science teachers (Chem) will be relieved and students will benefit. 	Sept 2015 - May 2016 (~ 2 lessons weekly or 1 lesson for @ group (2 groups a week) 8 lessons per month Total 80 lessons (~10 months in a year)	Photocopying fee of worksheets / reference books / exercises: 12 x 2 x 150 + 400 = \$4,000 Tutor's (2 OB) remuneration: (\$300/lesson) \$300 x 80 = \$24,000 Total: \$28,000	<ul style="list-style-type: none"> More than 85 % of the participants attend the course punctually. More than 75% of the participants rate 3 or above (out of 5) in different items in Course Evaluation Questionnaire. 	1. Attendance record; 2. Questionnaire	LCY/LHF

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6	NSS-Science (Bio) Remedial Program (S4, S5)	C	<ul style="list-style-type: none"> To cater for student diversity; To promote student's interest in learning; To enhance learning effectiveness. 	To employ a tutor in holding tutorial lessons for the bottom 30 students of S4 & bottom 30 students of S5.	The workload of the Science teaching staff (Bio) will be relieved and students will benefit.	S4: 2nd term Apr-May 2016 (5 lessons) S5: 1st term Sep-Oct 2015 (5 lessons), 2nd term Apr-May 2016 (5 lessons)	Tutor's remuneration: (\$450/lesson) \$450 x 15= \$6,750	<ul style="list-style-type: none"> More than 50% of participants attain an attendance of 50%; Their participation in class and learning attitude is considered as good by the tutors; The participants consider the course useful. 	<ol style="list-style-type: none"> Attendance record; Tutors' observation and feedback; Questionnaire 	CCK P
7	Biology – programme for the average students	C	<ul style="list-style-type: none"> To cater for student diversity; To promote student's interest in learning; To enhance learning effectiveness. 	To employ a tutor in holding tutorial lessons for the S5 and S6 average students.	The workload of the Science teaching staff (Bio) will be relieved and students will benefit.	S5: 1st term Sep-Oct 2015 (6 lessons), 2nd term Apr-May 2016 (6 lessons) S6: 1st term Sep-Oct 2015 (6 lessons)	Tutor's remuneration: (\$450/lesson) \$450 x 18= \$8,100	<ul style="list-style-type: none"> More than 50% of participants attain an attendance of 50%; Their participation in class and learning attitude is considered as good by the tutors; The participants consider the course useful. 	<ol style="list-style-type: none"> Attendance record; Tutors' observation and feedback; Questionnaire 	CCK P
8	SGT Training Camp	C	<ul style="list-style-type: none"> Development of mentors (S3-S5). Enhancing their ability as leaders. Development of S1 students. Enhancing their adaptability to face the change of secondary lives. 	<ul style="list-style-type: none"> To organize training camp To equip mentors with guidance knowledge and skills To facilitate mentors' personal growing 	<ul style="list-style-type: none"> To enhance the mutual support among higher form and lower form students To assist S1 students to adapt the secondary school life 	August 2016	Training fee for 35 students: 35 x \$200 = \$7,000	<ul style="list-style-type: none"> 75% of the participants find the activity meaningful. Positive feedback from teachers-in-charge 	<ol style="list-style-type: none"> Questionnaire; Evaluation meeting 	YYP

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9	Junior Training Program	C & E	To develop S1-S4 students' leadership skills.	Target Group: S1 – S4 Some students are responsible for preparing a leadership training program for their fellow schoolmates in a residential camp.	Student can improve their leadership skills and strengthen their sense of belonging to the school.	3D2N (Summer, 2016)	\$50 each for 48 participants and \$200 each for 23 Organizing Committee members Total: \$7,000	More than 90% of the participants agree that they had learnt a lot in this program.	Questionnaire	CWK / WCK
10	Prefects' Association Training	E	<ul style="list-style-type: none"> To enhance the prefects' ability on handling discipline problems. To build up confidence, teamwork and leadership skills among prefects as student leaders. 	<ul style="list-style-type: none"> To organize training camps and workshops for the prefects to facilitate their growth. To equip the prefects with knowledge and skills to handle discipline problems. 	<ul style="list-style-type: none"> The workload of discipline teachers will be relieved. Prefects will obtain knowledge and skills to handle discipline problems. The personal growth of prefects will be fostered. 	20 Oct 2015 – 6 May 2016	Training fee \$30,000	<ul style="list-style-type: none"> 75% of the participants find the activity useful Prefects are able to carry out the disciplinary duties and activities at school. 	<ol style="list-style-type: none"> Questionnaire; Observation by advisors and discipline teachers. 	CWL / STW
11	Life Wide Learning Day	E	To promote various kinds of activities to students.	Different kinds of activities are provided through real contexts and authentic settings. S1: Visit to churches S2: Visit to the Art Museum S3: Science Competition S4: Sports experiences S5: Hiking	Students learn real experiences from real contexts and authentic settings. It is to address different kinds of learning not covered in a traditional classroom.	Oct 2015	Transportation fee, tutor/coach fee, Photocopying fee Total:\$40,000	<ul style="list-style-type: none"> Over 90% of students take part in the programme. Positive feedbacks from students and teachers. 	<ol style="list-style-type: none"> Attendance record Evaluation meeting 	CWK

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12	Indoor Rowing Coach	E	<ul style="list-style-type: none"> To cultivate students' sense of belonging to school. To promote physical health to students. 	To employ an external expert as coach of Indoor Rowing Team	<ul style="list-style-type: none"> The beginners can learn the basic skills of Indoor Rowing. The current school team players can have appropriate and regular trainings. 	1 Sep 2015-31 Aug 2016	Salary of coach: 1 session: 2 hours \$250 per session Total no. of sessions per year: 40 Total amount: \$10,000	<ul style="list-style-type: none"> Average attendance 50% Achieving satisfactory results in inter-school indoor rowing competitions organized by HKSSF. 	<ol style="list-style-type: none"> Attendance record; Result of inter-school indoor rowing competition 	CKK
13	Football Coach	E	<ul style="list-style-type: none"> To cultivate a strong sense of belonging to school. To promote physical health to students. 	To employ an external expert as coach of School Football Team	Students will get more intensive and high quality training and the workload of teachers will be relieved.	1 Sep 2015 to 30 April 2016	Salary of coach: \$300 x 100 hrs. = 30,000	<ul style="list-style-type: none"> Average attendance 70% Achieving satisfactory results in inter-school Football competitions organized by HKSSF. 	<ol style="list-style-type: none"> Attendance record; Results of inter-school football competition. 	CBL
14	Basketball Coach	E	<ul style="list-style-type: none"> To cultivate a strong sense of belonging to school To promote physical health to students. 	To employ an external expert as coach of School Basketball Team	Students will get more intensive and high quality training from the professional basketball coach.	1 Sep 2015 – 31 Aug 2016	Salary of coach: \$300 x 198 hrs. = \$59,400	<ul style="list-style-type: none"> Average attendance 80% Achieving satisfactory results in inter-school basketball competitions organized by HKSSF 	<ol style="list-style-type: none"> Attendance record; Results of inter-school basketball competition. 	WCK

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15	Table Tennis (TT) Coach	E	<ul style="list-style-type: none"> To cultivate a strong sense of belonging to school. To promote physical health to students 	By joining the Outreach Coaching Programme, organized by the Leisure and Cultural Services Department, we are subsidized by half for employing a licensed TT coach for giving our TT school team a training session once a week throughout the year.	<ul style="list-style-type: none"> To improve students' TT skills. To achieve favorable result in the inter-school competition. Reinforce students' sense of belonging in the school team as well as the school. 	1 Sept 2015 – 31 Aug 2016	Coach fee: \$23,040 Booking fee: \$4,200 Balls: \$500 Total fee: \$27,740	<ul style="list-style-type: none"> All team members attend 80% of training. One of the grades is able to receive prize in the inter-school competition. 	<ol style="list-style-type: none"> Attendance; Results of inter-school table tennis competition. 	LHY
16	Badminton Team	E	<ul style="list-style-type: none"> To cultivate a strong sense of belonging to school To promote physical health to students 	<ul style="list-style-type: none"> The team would have regular training sessions twice a week. Each session will last for 2 hours depending on the availability of badminton courts. The team (all grades) would participate in the inter-school badminton competitions. 	Teamwork and self-confidence of students should be developed after they participate in the competitions and trainings.	One Academic Year (2015-2016)	Salary of coach (\$50,000 estimated) <ul style="list-style-type: none"> \$400 per hour (Around 100 hours of practice) Extra hours on competition days Expenditure on booking badminton courts for practice (\$3,000 estimated) Total Budget: \$53,000	<ul style="list-style-type: none"> 70% of team members of Grades B and C should attend 80% of the regular practice. Achieving satisfactory results in the competitions Positive feedback from the coach on students' attitude and performance. 	<ol style="list-style-type: none"> Attendance record; Results of inter-school badminton competition Oral feedback or comments from the coach. 	CMY

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17	Swimming Team	E	<ul style="list-style-type: none"> To cultivate a strong sense of belonging to school To promote physical health to students. 	To provide regular training to students who have potential talent in swimming.	Promote health and self-confidence of the student participants	Sep-Nov 2015; Apr-May, July-August 2016 Total: 7 months	2 hrs. per session, total 42 sessions Lane booking fee: \$9,130 Coach fee: \$20,870 Swimming gear: \$1,000 Total: \$31,000	<ul style="list-style-type: none"> Average attendance 70% Students get medals in the inter-school swimming competition organized by HKSSF 	<ul style="list-style-type: none"> Attendance record; Number of medals achieved in the inter-school swimming competition 	CMY T
18	Chinese Orchestra	E	<ul style="list-style-type: none"> To let students know more about Chinese culture through music To cultivate students' artistic charisma 	Students will participate in Chinese musical instrument classes. Invited students will participate in orchestra practices and performances.	Students will learn more about Chinese music, including appreciation and performing skills; Students will cultivate sense of performing art and become more confident.	<ul style="list-style-type: none"> 30 hours per students (instrument classes); extra 30 hours per students (orchestra) 	Tuition fee for 6 instrument classes and orchestra practices \$70,000	<ul style="list-style-type: none"> Students are satisfied with the instrument classes and orchestra practices; Conducted at least 3 performances in the scholastic year 	<ol style="list-style-type: none"> Questionnaire Number of performances 	LYS

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19	Instrument Class	C & E	To nurture students' aesthetic development, which is a part of their whole person development	<ul style="list-style-type: none"> To arrange weekly rehearsals to enhance the standard of the chamber orchestra To provide performance opportunities for string, wind and brass players To introduce the selected music piece to the audience 	<ul style="list-style-type: none"> Players can represent the School in all matters concerning orchestral playing Players can perform in school events including ceremonies, liturgies and Thanksgiving Nite Players gain confidence when they perform in front of their fellow schoolmates and parents Players are exposed to different music pieces and thus their musical knowledge and playing techniques are enhanced Non-instrument players will develop a sense of appreciation towards western music 	Sep 2015 – Aug 2016	Tutor's remuneration: \$600 x 2 x 36 = \$43,200	<ul style="list-style-type: none"> Attain an average attendance of 70% The students' participation in class and learning attitude is considered as good by the tutors The participants consider the course useful 	<ol style="list-style-type: none"> Attendance record; Tutors' observation and feedback; Interview 	NKW

**Total
\$725,190.00**

Legend: * A: curriculum development; B: enhancing students' language proficiency; C: coping with the diverse and special learning needs of students; D: school administration; E: school activities.