St. Louis School: Plan on Use of Capacity Enhancement Grant (CEG) in 2014-15 School Year

Means by which teachers have been consulted: **Open invitation and staff meetings**

No. of operating classes: 25

<table>
<thead>
<tr>
<th>No.</th>
<th>Program Title</th>
<th>Task Area#</th>
<th>Major Areas(s) of Concern</th>
<th>Strategies/Tasks</th>
<th>Benefits Anticipated</th>
<th>Time Scale</th>
<th>Resources Required</th>
<th>Success Criteria</th>
<th>Method(s) of Evaluation</th>
<th>I/C</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>OLE – Caritas Community Service Program</td>
<td>A, C &amp; E</td>
<td>To strengthen students’ perception of care for the community.</td>
<td>Students will be serving different target groups under the guidance of social workers.</td>
<td>Students will think more about issues in the community.</td>
<td>10 hrs of services</td>
<td>Tuition Fee for about 13 groups of students: $10,000</td>
<td>At least 90% of students can complete at least 10 hours of services and hand in a reflection.</td>
<td>Meetings would be held with social workers from Caritas</td>
<td>CWK</td>
</tr>
</tbody>
</table>
| 2   | Pastoral Assistant | A, D & E | • To share the teaching duties of the Religious Studies Panel;  
• To organize & monitor the religious activities and sodalities;  
• To conduct religious education lessons for the Catholics and Catechumens in the General Education lessons | To employ one full-time staff as the Pastoral Assistant. | The workload of teachers of the Religious Studies Panel and Religious Education Team will be relieved. | 1 Sep 2014 – 31 Aug 2015 | Salary of the Pastoral Assistant for the year: Monthly salary $16,274 x 12 months = $195,288 (+MPF: $813.7 x 12 = $9,764.4) Total: $205,052.4 | 75% of the teachers concerned (members of the Religious Studies Panel and Religious Education Team) agree that the performance of the pastoral assistant is satisfactory. | Questionnaire | LKH |
| 3   | 親炙作家講座 | B | 提供不同學習方式，擴闊學生學習視野。 | 邀請作家到訪本校 | 提高同學閱讀及寫作興趣 | 一次 | $900 | 學生認真聆聽講座 | 周記 | MPY |
| 4   | Putonghua Oral Training Course (S1-3) | B & C | • To cater for student diversity;  
• To improve students’ speaking skills;  
• To give more capable students opportunities to represent the school in Speech Festival | To recruit tutors from service providers in conducting 15 hours of supplementary lessons for selected students. | The workload of the Putonghua teachers will be relieved and students will benefit. | Oct 2014 – Nov 2014 (after school hours) | Salary of the tutors: $7,500 ($500/hr. x 15) | • Average attendance 70%  
• Achieving satisfactory results in Speech Festival  
• The participants consider the course useful. | 1. Attendance record;  
2. Result of Speech Festival  
3. Questionnaire | CKH |
<table>
<thead>
<tr>
<th>No.</th>
<th>Program Title</th>
<th>Task Area#</th>
<th>Major Areas(s) of Concern</th>
<th>Strategies/Tasks</th>
<th>Benefits Anticipated</th>
<th>Time Scale</th>
<th>Resources Required</th>
<th>Success Criteria</th>
<th>Method(s) of Evaluation</th>
<th>I/C</th>
</tr>
</thead>
</table>
| 5   | NSS – Chemistry Remedial Program (S4, S5)         | C          | • To cater for student diversity;                                                           | To employ a tutor in holding tutorial lessons for the bottom 30 students of S4 and the bottom 40 students of S5. | The workload of the Science teachers (Chem) will be relieved and students will benefit.               | S4 : 1st term Oct-Nov 2014 (5 lessons), 2nd term Mar-Apr 2015 (5 lessons)                           | Photocopying fee of worksheets and notes: $900                                           | • More than 50% of the participants attain an attendance of 50%;  
  • Their participation in class and learning attitude is considered as good by the tutors;  
  • The participants consider the course useful.                                                                                           | 1. Attendance record;  
  2. Tutors’ observation and feedback;  
  3. Questionnaire | LCY/LHF         |
| 6   | S5 Chemistry Consolidation Course                 | C          | To cater for the diversified needs of students.                                             | • Based on the student-oriented principle, provide a broad and diversified teaching method so as to cater for the diversified learning of students.  
  • To employ a tutor in holding consolidation classes.                                                                                   | Top 25 students and some voluntary participants from two S5 Chem classes.  
  • The workload of the Science teachers (Chem) will be relieved and students will benefit.                                              | Nov - Dec 2014 (3 lessons), May-Jun 2015 (3 lessons)                                                                                       | Photocopying fee of worksheets and notes.: $400                                                | • More than 85% of the participants attend the course punctually,  
  • More than 85% of the participants rate 3 or above (out of 5) in different items in Course Evaluation Questionnaire. | 1. Attendance record;  
  2. Questionnaire | LCY                |
<table>
<thead>
<tr>
<th>No.</th>
<th>Program Title</th>
<th>Task Area#</th>
<th>Major Areas(s) of Concern</th>
<th>Strategies/Tasks</th>
<th>Benefits Anticipated</th>
<th>Time Scale</th>
<th>Resources Required</th>
<th>Success Criteria</th>
<th>Method(s) of Evaluation</th>
<th>I/C</th>
</tr>
</thead>
</table>
| 7   | NSS – Biology Remedial Program (S4-5)                     | C          | To cater for student diversity, to promote student's interest in learning and to enhance learning effectiveness | To employ a tutor in holding tutorial lessons for the bottom 30 students of S4 & bottom 30 students of S5 | The workload of the Science teachers (Bio) will be relieved and students will benefit. | S4: 2nd term Apr-May 2015 (5 lessons)                                        | S5: 1st term Sep-Oct 2014 (5 lessons), 2nd term Apr-May 2015 (5 lessons)             | Tutor’s remuneration: ($450/lesson) $450 x 15 = $6,750  
• More than 50% of the participants attain an attendance of 50%;  
• Their participation in class and learning attitude is considered as good by the tutors;  
• The participants consider the course useful. | 1. Attendance record; 2. Tutors’ observation and feedback; 3. Questionnaire | TYH |
| 8   | SGT Training Camp                                         | C          | • Development of mentors (S3-S5). Enhancing their ability as leaders.  
• Development of S1 students. Enhancing their ability to adapt to their secondary school life. | • To organize training camp  
• To equip mentors with guidance knowledge and skills  
• To facilitate mentors’ personal development  
• To enhance the mutual support among higher form and lower form students.  
• To assist S1 students to adapt to the secondary school life | Training fee for 35 students: 35 x $200 = $7,000  
• 75% of the participants find the activity meaningful.  
• Positive feedback from teachers-in-charge | August 2015                                                                 | $50 each for 48 participants and $200 each for 23 Organizing Committee members Total: $7,000  
80% of the participants agree that the activity is meaningful. | 1. Questionnaire; 2. Evaluation meeting | YYP |
| 9   | Junior Training Program                                   | C & E      | To develop S1-S4 students’ leadership skills                                              | Some students are responsible for preparing a leadership training program for their fellow schoolmates in a camp. | Students can improve their leadership skills and strengthen their sense of belonging to the school | 3D2N (Summer, 2015)                                                        | $50 each for 48 participants and $200 each for 23 Organizing Committee members Total: $7,000  
80% of the participants agree that the activity is meaningful. | Questionnaire                                                                  | CWK / WCK |


<table>
<thead>
<tr>
<th>No.</th>
<th>Program Title</th>
<th>Task Area#</th>
<th>Major Areas(s) of Concern</th>
<th>Strategies/Tasks</th>
<th>Benefits Anticipated</th>
<th>Time Scale</th>
<th>Resources Required</th>
<th>Success Criteria</th>
<th>Method(s) of Evaluation</th>
<th>I/C</th>
</tr>
</thead>
</table>
| 10  | Prefects’ Association Training | E          | To enhance the prefects’ ability on handling discipline problems, To build up confidence, teamwork and leadership skills among prefects as student leaders | • To organize training camps and workshops for the prefects to facilitate their growth.  
• To equip the prefects with knowledge and skills to handle discipline problems. | • The workload of discipline teachers will be relieved.  
• Prefects will obtain knowledge and skills to handle discipline problems.  
• The personal growth of prefects will be fostered. | 20 Oct 2014 – 6 May 2015 | Training fee $20,000 | • 75% of the participants find the activity useful  
• Prefects are able to carry out the disciplinary duties and activities at school. | 1. Questionnaire; 2. Observation by advisors and discipline teachers. | CWL |
| 11  | Life Wide Learning Day         | E          | To promote various kinds of activities to students               | Different kinds of activities are provided through real contexts and authentic settings.  
S1: Visit to churches  
S2: Visit to the Art Museum  
S3: Science Competition  
S4: Sports experiences  
S5: Hiking | Students learn real experiences from real contexts and authentic settings. It is to address different kinds of learning not covered in a traditional classroom. | 31 Oct 2014 | Transportation fee, tutor/coach fee, Photocopying fee  
Total: $40,000 | Positive feedback from teachers-in-charge and students. | Evaluation would be conducted with teachers-in-charge from different forms. | CWK |
| 12  | Indoor Rowing Coach            | E          | To cultivate students’ sense of belonging to school.  
To promote physical health to students. | To employ an external expert as coach of Indoor Rowing Team | • The beginners can learn the basic skills of Indoor Rowing.  
• The current school team players can have appropriate and regular trainings. | 1 Sep 2014 – 31 Aug 2015 | Salary of coach:  
1 session: 2 hours  
$250 per session  
Total no. of sessions per year: 40  
Total amount: $10,000 | • Average attendance 70%  
• Achieving satisfactory results in inter-school indoor rowing competitions organized by HKSSF. | 1. Attendance record; 2. Result of inter-school indoor rowing competition | CKK |
<table>
<thead>
<tr>
<th>No.</th>
<th>Program Title</th>
<th>Task Area#</th>
<th>Major Areas(s) of Concern</th>
<th>Strategies/Tasks</th>
<th>Benefits Anticipated</th>
<th>Time Scale</th>
<th>Resources Required</th>
<th>Success Criteria</th>
<th>Method(s) of Evaluation</th>
<th>I/C</th>
</tr>
</thead>
<tbody>
<tr>
<td>13</td>
<td>Football Coach</td>
<td>E</td>
<td>• To cultivate a strong sense of belonging to school.</td>
<td>To employ an external expert as coach of School Football Team</td>
<td>Students will get more intensive and high quality training and the workload of teachers will be relieved.</td>
<td>1 Sep 2014 to 31 May 2015</td>
<td>Salary of coach: $300 x 100 hrs. = 30,000</td>
<td>• Average attendance 70% • Achieving satisfactory results in inter-school Football competitions organized by HKSSF.</td>
<td>1. Attendance record; 2. Results of inter-school football competition.</td>
<td>CBL</td>
</tr>
<tr>
<td>14</td>
<td>Basketball Coach</td>
<td>E</td>
<td>• To cultivate a strong sense of belonging to school</td>
<td>To employ an external expert as coach of School Basketball Team</td>
<td>Students will get more intensive and high quality training from the professional basketball coach.</td>
<td>1 Sep 2014 – 31 Aug 2015</td>
<td>Salary of coach: $300 x 198 hrs. = $59,400</td>
<td>• Average attendance 80% • Achieving satisfactory results in inter-school basketball competitions organized by HKSSF.</td>
<td>1. Attendance record; 2. Results of inter-school basketball competition.</td>
<td>WCK</td>
</tr>
<tr>
<td>15</td>
<td>Table Tennis (TT) Coach</td>
<td>E</td>
<td>• To cultivate a strong sense of belonging to school</td>
<td>By joining the Outreach Coaching Program, organized by the Leisure and Cultural Services Department, we are subsidized by half for employing a licensed TT coach for giving our TT Team a training session once a week throughout the year.</td>
<td>• To improve students’ TT skills, hopefully to achieve favorable results in the inter-school competition. • Students can sense the importance of being a part of the school team, thus increasing their sense of belonging.</td>
<td>1 Sep 2014 – 31 Aug 2015</td>
<td>2 hrs. per session, total 14 sessions Coach fee: $17,040 Booking fee: $3,920 Total fee: $20,960</td>
<td>• Average attendance 80% • Stay in Division 1</td>
<td>1. Attendance record; 2. Results of inter-school table tennis competition.</td>
<td>LHY</td>
</tr>
<tr>
<td>No.</td>
<td>Program Title</td>
<td>Task Area#</td>
<td>Major Areas(s) of Concern</td>
<td>Strategies/Tasks</td>
<td>Benefits Anticipated</td>
<td>Time Scale</td>
<td>Resources Required</td>
<td>Success Criteria</td>
<td>Method(s) of Evaluation</td>
<td>I/C</td>
</tr>
<tr>
<td>-----</td>
<td>----------------------</td>
<td>------------</td>
<td>-------------------------------------------------------------------------------------------</td>
<td>----------------------------------------------------------------------------------</td>
<td>--------------------------------------------------------------------------------------</td>
<td>--------------------------------------------------------------------------------</td>
<td>--------------------------</td>
<td>---------------------------------------------------------------------------------</td>
<td>--------------------------</td>
<td>------</td>
</tr>
</tbody>
</table>
| 16  | Badminton Team       | E          | • To cultivate a strong sense of belonging to school                                        | • The team would have regular training sessions twice a week. Each session will last for 2 hours depending on the availability of venue.  
• 8 sessions per month in around 8 months of practice per academic year. The estimated number of training sessions is 64. | Teamwork and self-confidence of students should be developed after they participate in the competitions and training. | One Academic Year (2014-2015)                                                      | Salary of coach ($40,000 estimated)  
➢ $400 per hour  
(Around 100 hours of practice)  
➢ Extra hours on competition days  
Expenditure on booking badminton courts for practice ($5,000 estimated) | Total Budget: $45,000                                                                 | • All team members of Grades B and C should attend 80% of the regular practice.  
• At least one grade (A, B or C) should enter the final round of the inter-school badminton competition this year.  
• Positive feedback given from coach | 1. Attendance record;  
2. Results of inter-school badminton competition;  
3. Feedback from coach | CMY |
| 17  | Swimming Team        | E          | • To cultivate a strong sense of belonging to school                                        | To provide regular training to students who have potential talent in swimming.    | Promote health and self-confidence of the student participants                     | Sep-Nov 2014; Apr-May, July-August 2015  
Total: 7 months                                                                      | 2 hrs. per session, total 42 sessions  
Lane booking fee: $9,130  
Coach fee: $20,870  
Swimming gear: $1,000  
Total: $31,000 | Average attendance 70%  
Students get medals in the inter-school swimming competition organized by HKSSF | | HSY |
| 18  | Chinese Orchestra    | E          | • To let students know more about Chinese culture through music                            | Students will participate in Chinese musical instrument classes. Invited students will participate in orchestra practices and performances. | Students will learn more about Chinese music, including appreciation and performing skills;  
Students will cultivate a passion for performing Chinese music and will become more confident.  
• 30 hours per student (instrument classes);  
• extra 30 hours per student (orchestra) | Tuition fee for 6 instrument classes and orchestra practices $40,000 | Students are satisfied with the instrument classes and orchestra practices;  
Conducted at least 3 performances in the scholastic year | 1. Questionnaire;  
2. Number of performances | LYS |
<table>
<thead>
<tr>
<th>No.</th>
<th>Program Title</th>
<th>Task Area#</th>
<th>Major Areas(s) of Concern</th>
<th>Strategies/Tasks</th>
<th>Benefits Anticipated</th>
<th>Time Scale</th>
<th>Resources Required</th>
<th>Success Criteria</th>
<th>Method(s) of Evaluation</th>
<th>I/C</th>
</tr>
</thead>
</table>
| 19  | Instrument Class | C & E | To nurture students’ aesthetic development, which is a part of their whole person development | • To arrange weekly rehearsals to enhance the standard of the chamber orchestra  
• To provide performance opportunities for string, wind and brass players  
• To introduce the selected music piece to the audience | • Players can represent the School in all matters concerning orchestral playing  
• Players can perform in school events including ceremonies, liturgies and Thanksgiving Nite  
• Players gain confidence when they perform in front of their fellow schoolmates and parents  
• Players are exposed to different music pieces and thus their musical knowledge and playing techniques are enhanced  
• Non-instrument players will develop a sense of appreciation towards western music | Sep 2014 – Aug 2015 | Tutor’s remuneration: $600 x 2 x 36 = $43,200 | • Attain an average attendance of 70%  
• Their participation in class and learning attitude is considered as good by the tutors  
• The participants consider the course useful | 1. Attendance record;  
2. Tutors’ observation and feedback;  
3. Interview | NKW |

Legend:  * A: curriculum development; B: enhancing students’ language proficiency; C: coping with the diverse and special learning needs of students; D: school administration; E: school activities.

Total: $595,562.40