

St. Louis School : Report on Use of Capacity Enhancement Grant (CEG) in 2009/10 School Year

Means by which teachers have been consulted: Open invitation and staff meetings

No. of operating classes: 29

CEG received (2009/10): **\$458,927**

No.	Program Title	Task Area#	Success Criteria	Method(s) of Evaluation	I/C	Evaluation																		
1	IT Assistant	A & D	<ul style="list-style-type: none"> Teachers meet the 25% minimum requirements of use of IT in teaching 90% of the IT services listed in the Annual Plan can be provided. 	<ul style="list-style-type: none"> Performance appraisal on the IT assistants; Survey 	TYS	<p>A. Budget and expenditure Budget: HKD125,685 Expenditure: HKD121,962.58 Surplus/(Deficit) = 3722.42</p> <p>B. Teachers' Survey Report (Number of stakeholders is 51)</p> <table border="1"> <thead> <tr> <th></th> <th>Analysis result from collected questionnaires</th> </tr> </thead> <tbody> <tr> <td>The average percentage of IT usage in teaching</td> <td>58.14%</td> </tr> <tr> <td>The satisfaction index (0 to 5) of the technical support provided by IT technicians</td> <td>4.25</td> </tr> <tr> <td>The satisfaction index (0 to 5) on the performance of IT equipment in classroom including computer and projector</td> <td>4.04</td> </tr> <tr> <td>The satisfaction index (0 to 5) on the performance of school servers for file management (N:/M:/T: drives), email handling (eClass) and school web site</td> <td>4.12</td> </tr> </tbody> </table> <p>C. Staff Survey Report (Number of stakeholders is 13)</p> <table border="1"> <thead> <tr> <th></th> <th>Analysis result from collected questionnaires</th> </tr> </thead> <tbody> <tr> <td>The satisfaction index (0 to 5) of the technical support provided by IT technicians</td> <td>4.62</td> </tr> <tr> <td>The satisfaction index (0 to 5) on the performance of IT equipment in their working place</td> <td>4.46</td> </tr> <tr> <td>The satisfaction index (0 to 5) on the performance of school servers for file management (N:/M:/T: drives), email handling (eClass) and school web site, WebSAMS and others</td> <td>4.31</td> </tr> </tbody> </table>		Analysis result from collected questionnaires	The average percentage of IT usage in teaching	58.14%	The satisfaction index (0 to 5) of the technical support provided by IT technicians	4.25	The satisfaction index (0 to 5) on the performance of IT equipment in classroom including computer and projector	4.04	The satisfaction index (0 to 5) on the performance of school servers for file management (N:/M:/T: drives), email handling (eClass) and school web site	4.12		Analysis result from collected questionnaires	The satisfaction index (0 to 5) of the technical support provided by IT technicians	4.62	The satisfaction index (0 to 5) on the performance of IT equipment in their working place	4.46	The satisfaction index (0 to 5) on the performance of school servers for file management (N:/M:/T: drives), email handling (eClass) and school web site, WebSAMS and others	4.31
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2	Religious Education Master	A, D & E	75% of the teachers concerned (panel/team members of	Survey	NDL	Over 80% of the teachers concerned agreed that their work-load is relieved. The students have obtained a better religious education and pastoral care.																																								

			Religious Ed. Panel, Religious Activities Team and Pastoral Care Team) agree that their workload is relieved and the overall behaviour of students is improved.			
3	Biology Remedial Program (S5)	C	<ul style="list-style-type: none"> • More than 50% of participants attain an attendance of 50%; • Their participation in class and learning attitude is considered as good by the tutors; • The participants consider the course useful. 	<p>1. Observe the students' attendance, participation in class and learning attitude;</p> <p>2. Tutors and students involved will be asked to comment on the following aspects of the course: (i)content, (ii)approaches,(iii)time, (iv)arrangement, and (v)others.</p> <p>Scrutinizing documents: attendance record, questionnaires</p>	TYH	<p>1. 90 % of the participants attained an attendance of more than 50%.</p> <p>2. Participation in class and learning attitude of some participants were considered as good by the tutors. However, some were not.</p> <p>3. 85% of the participants considered the course useful.</p>
4	Physics Special Remedial Program (S4-S5)	C	Pass rate of HKCEE 2010 of Physics will be 90% or above Average rate of C or above in	Check HKCEE 2010 results	HLC	<p>The pass rate of HKCEE 2010 of Physics is 94.4 %, which is well above the 90% target.</p> <p>Average rate of C or above in HKCEE 2010 of Physics as well as in HKCEE 2009 are all above 40%.</p>

			HKCEE 2010 of Physics will be kept constant.			
5	Oral Training Course in Putonghua (S1-3)	B & C	Participants achieve rewarding results in Speech Festival	Results & Feedbacks from adjudicators of Speech Festival.	YLL	<p>在校際朗誦節普通話詩詞獨誦比賽中，參與朗誦技巧訓練班的 11 位同學中，8 位獲得優良證書(80-89 分)，其中一位除獲得優良證書外還取得亞軍，其餘 3 位亦獲良好證書(75-79 分)。可見朗誦技巧訓練班能提高學生的朗誦技巧。</p> <p>不少評判評語中提及同學「語調自然」，而這方面正是本校同學平時在普通化課上的難點之一，可見訓練班導師每星期一節課共十節課的指導成效。</p>
6	Oral Examinations helpers	D	Smooth running of the oral exams.	Evaluation by the panel and the examiners.	CWW	<ol style="list-style-type: none"> The assistants were able to follow the procedure to the letter and consequently, the examination was carried out smoothly and efficiently. Each oral examination involved 5 classes of students. The large number of students meant that the procedural work was time-consuming. However, when assistants were made available, examiners need not bother with the procedural matters and this allowed them to concentrate on the assessment work.
7	S6 Orientation Camp	C & E	<p>All (62 out of 62) the coming F6 students take part in this camp.</p> <p>Participants develop their self-esteem of being a F6 student.</p> <p>Participants have a brief idea of F6 life.</p> <p>Participants recognized the three main student organizations.</p> <p>Participants know how to organize extra-curricular</p>	<ul style="list-style-type: none"> Survey to gather feedback from participants; Discussion 	CWK	<p>Through various tasks, participants gathered some basic ideas on how to organize and hold an activity within a fixed schedule.</p> <p>Nearly all upcoming S6 students participated, the absentees(3 ppl) took sick leave or special leave with parent's letters.</p> <p>Through discussions, participants knew more about their role and responsibilities as a S6 student. They agreed that the camp was an interesting experience to prepare them well for the coming S6 life.</p> <p>Survey was not conducted as a longer discussion period was arranged in the camp.</p>

			activities. Participants are ready for the changes of becoming a F6 student.			
8	SGT Training Camp	C	75% of the participants find the activity useful.	Questionnaire	KSW	
9	Study Motivation Enhancement Group	C	75% of the participants find the activity useful.	Questionnaire	KSW	
10	Chinese Music Orchestra Subsidy Scheme	E	<ul style="list-style-type: none"> • Steady increase in students' enrolment; • Attendance rate of participants reaches 75% or above; • Satisfactory number of open performances 	<ul style="list-style-type: none"> • Appraisal on the instructors / conductors; • Attendance record; • Performance in open contests and open events 	CCP	
11	Transportation and other resources support to Football Team	E	Achieving satisfactory results in inter-school football competitions organized by HKSSF.	<ul style="list-style-type: none"> • Attendance; • Results of inter-school football Championships 	CBL	The attendance of students over 80%. Football Team was demoted to Division Two.

12	Basketball Coach	E	Achieving satisfactory results in inter-school basketball competitions organized by HKSSF		LSP	We used the CEG fund to employ the coach, this year. Since we were just promoted to Div 2, the results were not so good.
13+	LTC		The feedbacks by the lectures/ teacher advisors/ students are above average	Evaluation meeting will be held every night during the 4-days-3-nights camping with all group leaders and organizing committees. A final evaluation meeting will be held after the camp together with all group leaders and organizing committees.	CWK	There was in total 150 participants from all schools, in which about 60 ppl came from St. Louis School. Evaluation meeting was held every night during the 4-days-3-nights camping with all group leaders and organizing committees. The feedback from the lecture (Mr. Duncan Tai) was very positive. The participants praised the organizing committee members for their hard work during the final sharing/evaluation session. They agreed the camp could help them to know more about how to become a leader. Some points for improvements was raised during the final sharing/evaluation session, such as better arrangements or driections would be made under bad weather signals (e.g. rainstorms, typhoons).
14+	JTP		Participants take part in this camp and they have developed their self-esteem.	Meetings will be held to ensure everything in progress. A questionnaire will be distributed after the camp.	CWK	About 50 S1-S3 students participated the program. The camp and fun days were successfully hold and adequate meetings were hold to let committee members and teacher advisors knew everything was in the right place. Questionnaire was not distributed. But participants generally agreed that they acquired some skills in cooperating with the others and how to work independently.
15	NSS-Science (Phy,Chem,Bio) Remedial Program (S4)	C	<ul style="list-style-type: none"> • More than 50% of participants attain an attendance of 50%; • Their 	1. Observe the students' attendance, participation in class and learning attitude; 2. Tutors and students involved will be asked	CYW	Responses and options collected from the questionnaires : Physics

participation in class and learning attitude is considered as good by the tutors;

- The participants consider the course useful.

to comment on the following aspects of the course: (i)content, (ii)approaches, (iii)time, (iv)arrangement, and (v)others.

Scrutinizing documents: attendance record, questionnaires

Course Evaluation Questionnaire for the NSS-Science (Phy) Remedial Class 2009-10
 Number of respondents: **26**
 Please indicate the extent to which you agree or disagree with the following statements by circling a number on the scale.

Course Evaluation		Strongly disagree	Disagree	Neutral	Agree	Strongly Agree
1	The course was well organized	1	2	3	4	5
2	The course was at an appropriate level of difficulty	1	2	3	4	5
3	I find the learning materials (e.g. notes, handouts) for this course useful	1	2	3	4	5
4	I am satisfied with the time allotted to the course	1	2	3	4	5
I would like the course to be held 2 times a week and 1.4 hr/lesson						
5	The program helps me to learn the subject well	1	2	3	4	5
6	This remedial program should be offered in the future	1	2	3	4	5
7	The workload in this course was	Excessive	High	Average	Light	Insufficient

Instructor Evaluation		Strongly disagree	Disagree	Neutral	Agree	Strongly Agree
1	The instructor was knowledgeable in the subject area	1	2	3	4	5
2	The instructor was well prepared	1	2	3	4	5
3	The instructor presented course material clearly	1	2	3	4	5
4	The instructor stimulated my interest in the course	1	2	3	4	5
5	The instructor was helpful and responsive to students	1	2	3	4	5
6	I got adequate support when required on issues related to the course	1	2	3	4	5
7	The learning atmosphere was good	1	2	3	4	5
8	The classroom management was good	1	2	3	4	5

Other Comments:

1. Do you want to join similar program in the coming year (2010-11)? Yes: **20** / No: **6**

2. Which topic(s) do you want to explore further in the remedial course?
Topics:
 Wave (Wave motion) (3 students)
 Electricity (2 students)
 Reproduction
 Projectile motion
 Momentum and Mechanizes
 Heat and gas
 Atomic Physics

Other response:
 The course should open more for the full Biology, Chem., Phy for the students
 Same as this year
 Chi, Eng, Maths, LS (M1)
 Phy, Chem, Bio, Maths
 Chinese History, Econ, Phy, Chem Bio

3. What aspects of this course need to be improved?
Time:
 Should be shortened (4 students)

Learning atmosphere:
 Should be enhanced (4 students)
 The learning atmosphere should be more serious, and the tutor should monitor the class.
 The instructor is too kind. He needs to be stricter.

Workload:
 Should provide more exercises e.g. past paper (2 students)

Other response:
 The difficulties should be improved and the learning speed should be increase. Can only learn few.
 Should have more classes and time to choose from.
 Perfect

Chem

Course Evaluation Questionnaire for the NSS-Science (Chem) Remedial Class 2009-10

Number of respondents: 27

Please indicate the extent to which you agree or disagree with the following statements by circling a number on the scale.

Course Evaluation		Strongly disagree	Disagree	Neutral	Agree	Strongly Agree
1	The course was well organized	1	2	3	4	5
2	The course was at an appropriate level of difficulty	1	2	3	4	5
3	I find the learning materials (e.g. notes, handouts) for this course useful	1	2	3	4	5
4	I am satisfied with the time allotted to the course	1	2	3	4	5
I would like the course to be held 1.5 times a week and 1.7 hr/lesson						
5	The program helps me to learn the subject well	1	2	3	4	5
6	This remedial program should be offered in the future	1	2	3	4	5
7	The workload in this course was	Excessive	High	Average	Light	Insufficient
Instructor Evaluation		Strongly disagree	Disagree	Neutral	Agree	Strongly Agree
1	The instructor was knowledgeable in the subject area	1	2	3	4	5
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4	The instructor stimulated my interest in the course	1	2	3	4	5
5	The instructor was helpful and responsive to students	1	2	3	4	5
6	I got adequate support where required on issues related to the course	1	2	3	4	5
7	The learning atmosphere was good	1	2	3	4	5
8	The classroom management was good	1	2	3	4	5

Other Comments:

1. Do you want to join similar program in the coming year (2010-11)?

Yes: 24 / No: 3

2. Which topic(s) do you want to explore further in the remedial course?

Topics:

- Acid and Base (2 students)
- Rate of reaction
- Chem cell
- Fossil fuels and carbon compound
- Balance equation
- Calculating

Other response:

LS

3. What aspects of this course need to be improved?

Time:

The time of the course should last longer. About 3.5 hours. There may have a break in the middle of the lesson.
Held more time in a week, maybe 2 times a week.

Learning material & course work:

More notes should be given (2 students)
More useful note or HKCEE questions.

Other response:

Teach faster.
I suggest it will have the similar program next year.
I suggest this course will open for S5.

Biology

Course Evaluation Questionnaire for the NSS-Biology Tutorial Class 2009-10

Number of respondent: **12**

Please indicate the extent to which you agree or disagree with the following statements by circling a number on the scale.

Course Evaluation		Strongly disagree	Disagree	Neutral	Agree	Strongly Agree
1	The course was well organized	1	2	3	4	5
2	The course was at an appropriate level of difficulty	1	2	3	4	5
3	I find the learning materials (e.g. notes, handouts) for this course useful	1	2	3	4	5
a. Please write down your suggestion(s):						
4	I am satisfied with the time allotted to the course	1	2	3	4	5
I would like the course to be held 2 times a week and 1.5 hr/lesson						
5	The program helps me to learn the subject well	1	2	3	4	5
6	This remedial program should be offered in the future	1	2	3	4	5
7	The workload in this course was	Excessive	High	Average	Light	Insufficient
Instructor Evaluation		Strongly disagree	Disagree	Neutral	Agree	Strongly Agree
1	The instructor was knowledgeable in the subject area	1	2	3	4	5
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6	I got adequate support when required on issues related to the course	1	2	3	4	5
7	The learning atmosphere was good	1	2	3	4	5
8	The classroom management was good	1	2	3	4	5

Other Comments:

1. Do you want to join similar program in the coming year (2010-11)?

Yes: **9** / No: **0**

2. Which topic(s) do you want to explore further in the remedial course?

Topics:

Reproduction

Other response:

Phy, Chem, Bio, Chi Hist, Econ

English course

LS

3. What aspects of this course need to be improved?

Monitoring

The workloads are insufficient

Note can be more detail

More detail, and do more past paper

Do more past paper

Please held the same course next year

There should be more remedial class in weekend in order to help students to improve academic result

16+ 「一劇之本戲劇工作坊」中國名著導讀及劇本創作戲劇培訓計劃

本計劃分四階段進行。第一階段為7A班戲劇組到校演出。可供300位同學欣賞。

同學出席率及投入參與程度。

MPY 計劃能引起同學對戲劇的興趣，並多讀劇本。計劃共24位同學參加，其中20位同學完成計劃，出席率達九成以上同學共12位。七月份20位同學參與結業演出，積極投入。

			第二至第四階段為 25 次的工作坊。期望有關活動可提高同學語文修養。			
17+	親炙作家講座		同學踴躍投入	讀書報告	MPY	君比女士講座於中二博雅教育堂進行進行，同學安靜而投入。
18+	Biology tutorial Program (S4)	C	<ul style="list-style-type: none"> • More than 50% of participants attain an attendance of 50%; • Their participation in class and learning attitude is considered as good by the tutors; • The participants consider the course useful. 	<p>1. Observe the students' attendance, participation in class and learning attitude;</p> <p>2. Tutors and students involved will be asked to comment on the following aspects of the course: (i)content, (ii)approaches, (iii)time, (iv)arrangement, and (v)others.</p> <p>Scrutinizing documents: attendance record, questionnaires</p>	TYH	<p>1. 82 % of the participants attained an attendance of more than 50%.</p> <p>2. Participation in class and learning attitude of some participants were considered as good by the tutors. However, some were not.</p> <p>3. 90% of the participants considered the course useful.</p>
19+	OLE-Community Service program, with Caritas	A,C,E	<p>Average attendance of students > 70%</p> <p>Projects handed in >90%</p>	Evaluation meetings about the programme would be held.	CWK WCK	<p>Average attendance of the program is over 90%.</p> <p>90% of group projects were handed in. Some of them only gave an oral presentation. 60% left a record.</p> <p>Evaluation meeting was held before summer holiday. The whole program structure was modified to suit the manpower and time arrangement of students and the social workers.</p> <p>Self-reflections from students were collected. Most of them said that their expectation was not high as they were requested to join the activity but they found those services fun and meaningful after completed the program.</p>

20+	Prefects' Association Training	E	75% of the participants find the activity useful	- Observations from teacher advisors. - Feedback from the participants	FSM	- The two teacher advisors concerned, FSM and CWL, observed that the trainings were effective in enhancing the teamwork in Prefects' Association and promoting the personal growth of the prefects involved. - According to the questionnaire, nearly all of the participants (over 90%) found the trainings useful. For details, please refer to the analysis of questionnaire.
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Legend:

A: curriculum development; B: enhancing students' language proficiency; C: coping with the diverse and special learning needs of students; D: school administration; E: school activity.

+ New program

Expected CEG available this year (09-10): CEG to be received: \$458,927.00**

Forecast surplus this year to be deployed from OEBG = \$36,732.00

** Actual amount subject to annual adjustment with Composite Consumer Price Index (CCPI)

CYW
11/1/2011