

St. Louis School : Plan on Use of Capacity Enhancement Grant (CEG) in 2013/14 School Year

Means by which teachers have been consulted: Open invitation and staff meetings

No. of operating classes: 26

No.	Program Title	Task Area#	Major Areas(s) of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	I/C
1	NSS – Chemistry Remedial Program (S4-5)	C	Catering the diversity of students: To provide extra learning opportunities for the academically weak students.	To employ a tutor in holding tutorial lessons for the bottom 30 students of S4 FX and the bottom 40 students of S5 CS	The workload of the Science teaching staff (Chem) will be relieved and students will benefit.	S4 FX : 2 nd term Mar-Apr 2014 (5 lessons) S5 CS : 1 st term Oct-Nov 2013 (5 lessons), 2 nd term Mar-Apr 2014 (5 lessons)	Photocopying fee of worksheets and notes.: \$900 Tutor's remuneration: (\$450/lesson) \$450 x 15= \$6,750	<ul style="list-style-type: none"> • More than 50% of participants attain an attendance of 50%; • Their participation in class and learning attitude is considered as good by the tutors; • The participants consider the course useful. 	<ol style="list-style-type: none"> 1. Observe the students' attendance, participation in class and learning attitude; 2. Tutors and students involved will be asked to comment on the following aspects of the course: <ol style="list-style-type: none"> i content, ii approaches iii time, iv arrangement, and v others. 3. Scrutinizing documents: attendance record, questionnaires 	LCY/LCW

2	S5 FX Chemistry Consolidation Course	C	Catering for the diversified needs of students	<ul style="list-style-type: none"> With the student-oriented principle, provide a broad and diversified teaching method so as to cater for the diversified learning of students. Conduct consolidation classes. 	<ul style="list-style-type: none"> Top 25 students and some voluntary participants from two S5 FX Chem classes. The workload of the Science teaching staff (Chem) will be relieved and students will benefit. 	<p>Nov - Dec 2013 (3 lessons)</p> <p>May -Jun 2014 (3 lessons)</p> <p>Once a week; one and half hours for each lesson.</p> <p>6 lessons altogether.</p>	<p>Photocopying fee of worksheets and notes.: \$400</p> <p>Tutor's (2 OB) remuneration: (\$350/lesson) $350 \times 6 \times 2 =$ \$4,200</p>	<ul style="list-style-type: none"> More than 85 % participants attend the course punctually. More than 85% participants rate 3 or above (out of 5) in different items in Course Evaluation Questionnaires. 	<ol style="list-style-type: none"> Record students' attendance. Course Evaluation Questionnaires collected the participants' responses. 	LCY/LHF
3	Hockey Coach	E	To cultivate a strong sense of belonging to school.	Employ an external expert as coach of Junior Form Hockey Team.	<ul style="list-style-type: none"> Junior Form students will get appropriate training from the professional hockey coach. Senior Form students can be more concentrated on improving hockey skills. 	<p>1 Sept 2013-31st Aug 2014</p>	<p>Salary of coach:</p> <p>1 session: 2 hours \$ 250 per session Total no. of session per year: 40 =<u>\$10000</u></p> <p>Hockey Equipment: \$5,000</p> <p>Total amount: <u>\$15,000</u></p>	Achieving satisfactory results in inter-school hockey competitions organized by HKSSF.	<ol style="list-style-type: none"> Attendance; Result of inter-school hockey competition 	CKK
4	Handball Coach	E	To cultivate a strong sense of belongingness to school.	To employ an external expertise as coach of School Handball Team	<ul style="list-style-type: none"> The beginners can learn some basic skills of handball The current school team players can have proper and regular training from professional handball coach 	<p>1 Sept 2012-31st Aug 2013</p>	<p>Salary of coach:</p> <p>1 session: 2 hours \$ 250 per session Total no. of session per year: 40</p> <p>Total amount: \$10000</p>	Achieving satisfactory results in inter-school handball competitions organized by HKSSF.	<ol style="list-style-type: none"> Attendance; Result of inter-school handball competition 	CKK
5	親炙作家講座	B	提供不同學習方式，擴闊學生學習視野。	邀請作家到訪本校	提高同學閱讀及寫作興趣	一次	\$900	同學踴躍投入	周記	MPY

6	OLE - Community Service program, with Caritas	A, C & E	Target group: ALL S4	Students would carry out different service under the guidance of social workers.	Students would think more about issues in the community.	20hrs of services.	Tuition Fee for 9 groups: \$9000	90% of students can complete the program successfully	Meetings would be hold with social workers from Caritas	CWK
7	NSS – Biology Remedial Program (S4-5)	C	Catering the diversity of students: To provide extra learning opportunities for the academically weak students.	To employ a tutor in holding tutorial lessons for the bottom 30 students of S4 & bottom 30 students of S5	The workload of the Science teaching staff (Bio) will be relieved and students will benefit.	S4: 2 nd term Mar-Apr 2014 (5 lessons) S5: 1 st term Oct-Nov 2013 (5 lessons), 2 nd term Mar-Apr 2014 (5 lessons)	Tutor's remuneration: (\$450/lesson) \$450 x 15= \$6,750	<ul style="list-style-type: none"> • More than 50% of participants attain an attendance of 50%; • Their participation in class and learning attitude is considered as good by the tutors; • The participants consider the course useful. 	<ol style="list-style-type: none"> 1. Observe the students' attendance, participation in class and learning attitude; 2. Tutors and students involved will be asked to comment on the following aspects of the course: <ul style="list-style-type: none"> i content, ii approaches, iii time, iv arrangement, and v others. 3. Scrutinizing documents: attendance record, questionnaires 	TYH
8	Life Wide Learning Day	E	A whole school function (S1-S6)	Different kinds of activities are provided through real contexts and authentic settings. S1: Visit of church S2: Visit of the Art Museum S3: Science Competition S4: Sports experiences S5: Hiking	Students learn real experiences from real contexts and authentic settings. It is to address different kinds of learning not covered in a traditional classroom.	1 Nov 2013	Transportation fee, tutor/coach fee, Photocopying fee Total: \$40,000	Over 90% of students take part in the programme	<ol style="list-style-type: none"> 1. Evaluation meeting 2. Over 90% of students participating in the programme 	CWK

9	Junior Training Program	C & E	Target Group: S1-S4	Some students are responsible for preparing a leadership training program for their fellow schoolmates in a residential camp.	Student can improve their leadership skills and strengthen their sense of belongings to the school	3D2N (Summer, 2014)	\$50 each for 48 participants and \$200 each for 23 Organizing Committee members Total: \$7,000	No. of participants >=48	Discussion would be made by the end of the program	CWK / WCK
10	Football Coach	E	To cultivate a strong sense of belonging to school.	To employ an external expert as coach of School Football Team	Students will get more intensive and high quality training while the working load of teachers will be relieved.	1 Sept 2013 to 31 Aug 2014	Salary of coach: \$30,000	Achieving satisfactory results in inter-school Football competitions organized by HKSSF.	1. Attendance; 2. Results of inter-school football competition.	CBL
11	Chinese Music Orchestra Subsidy Scheme	E	To facilitate training and running of the School Chinese Music Orchestra.	To employ professional musicians as instructors and conductors of the School Chinese Music Orchestra.	<ul style="list-style-type: none"> • Tuition fee of the participating students will be subsidized; • Workload of the teacher advisors and the music teachers will be relieved. 	After school hours throughout the academic year 13-14	Subsidy of remuneration of the instructors / conductors: \$40,000	<ul style="list-style-type: none"> • Steady increase in students' enrolment; • Attendance rate of participants reaches 75% or above; • Satisfactory number of open performances 	1. Appraisal on the instructors / conductors; 2. Attendance record; 3. Performance in open contests and open events	LCYJ
12	Basketball Coach	E	To cultivate a strong sense of belongingness to school	Since the teacher advisor is not good at basketball, we must then employ an external expertise as coach of School Basketball Team	Students will get more intensive and high quality training from the professional basketball coach.	1 Sept2013 – 31 Aug2014	Salary of coach: \$59,400	Achieving satisfactory results in inter-school basketball competitions organized by HKSSF	1. Attendance; 2. Results of inter-school basketball competition.	WCK
13	Table Tennis Coach (Summer)	E	To cultivate a strong sense of belongingness to the school	Having applied for this last year and having successfully reaching our aim of keeping our Table Tennis players focused throughout the summer holiday, we will join the Outreach Coaching Programme organized by the Leisure and Cultural Services Department again this year . The Programme enables the school team to practice twice a week over the summer.	The team will be focused enough for the Interschool Competition starting in October	Summer holiday	Programme fee: \$3344	80% of attendance	Taking roll call	LCW A / LHY

14	Table Tennis Coach	E	To cultivate a strong sense of belonging to school.	By joining the Outreach Coaching Programme, organized by the Leisure and Cultural Services Department, we are subsidized by half for employing a licensed TT coach for giving our TT school team a training session once a week throughout the year.	<ul style="list-style-type: none"> To improve students' TT skills, hopefully to be promoted in the inter-school competition. Students can sense the importance of being a part of the school team, thus increasing their sense of belonging. 	1 Sept 2013 – 31 Aug 2014	Programme fee: \$6,688	As we have been promoted to Division 1 this year, my success criteria is to stay in this league overall.	1. Attendance; 2. Results of inter-school table tennis competition.	LCW A / LHY
15	SGT Training Camp	C	<ul style="list-style-type: none"> Development of mentors (S3-S5). Enhancing their ability as leaders. Development of S1 students. Enhancing their adaptability to face the change of secondary lives. 	<ul style="list-style-type: none"> To organize training camp -to equip knowledge and skill To facilitate mentors' growing 	<ul style="list-style-type: none"> To enhance the mutual support among higher form and lower form students. To assist F.1 students to adapt the secondary school life 	August, September 2013	Training fee for 35 students: 35x\$140= Total: \$4900	75% of the participants find the activity useful.	Questionnaire	YYP
16	Prefects' Association Training	E	<ul style="list-style-type: none"> Trainings are provided to prefects for handling discipline problems. To build up confidence, teamwork and leadership skills among prefects as student leaders 	<ul style="list-style-type: none"> To organize training camps and workshops for the prefects to facilitate their growth. To equip the students with knowledge and skills to handle discipline problems. 	<ul style="list-style-type: none"> To equip the students with knowledge and skills to handle discipline problems. The workload of discipline teachers will be relieved. 	Oct 20 – May 6	Training fee for 80 students: \$100 X80 = \$8,000	75% of the participants find the activity useful	1. Observations from teacher advisors. 2. Feedback from the participants	CKK
17	Oral Training Course in PTH (S1-3)	B & C	<ul style="list-style-type: none"> Catering the diversity of students; Improve students' speaking skills; To give opportunities to more capable students as school representatives in Speech Festival 	To recruit tutors from service providers in conducting 15 hours of supplementary lessons for selected students.	The workload of the Putonghua teaching staff be relieved and students will benefit.	Oct 13 - Nov 13 (after school hours)	Salary of the tutors – \$7,500 (\$500/hr x 15)	Participants achieve rewarding results in Speech Festival	Results & Feedbacks from adjudicators of Speech Festival.	YLL

18	Instrument Class	C & E	To nurture students' aesthetic development, which is a part of their whole person development	<ul style="list-style-type: none"> • To arrange weekly rehearsals to enhance the standard of the chamber orchestra • To provide performance opportunities for string, wind and brass players • To introduce the selected music piece to the audience 	<ul style="list-style-type: none"> • Players can represent the School in all matters concerning orchestral playing • Players can perform in school events including ceremonies, liturgies and Thanksgiving Nite • Players gain confidence performing in front of their fellow schoolmates and parents • Players are exposed to different music pieces and thus their musical knowledge and playing techniques are enhanced • Non-instrument players will develop a sense of appreciation towards western music 	Sep 2013 – Aug 2014	Tutor's remuneration: \$600x2x36 = \$43,200	<ul style="list-style-type: none"> • More than 50% of the participants attain an attendance of 50% • Their participation in class and learning attitude is considered as good by the tutors • The participants consider the course useful 	<ol style="list-style-type: none"> 1. Observe the students' attendance, participation in class and learning attitude 2. Tutors and students involved will be asked to comment on the following aspects of the course: <ol style="list-style-type: none"> i) Content ii) Approaches iii) Time iv) Arrangement 3. Scrutinizing documents: attendance record, questionnaires 	NKW
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19	Pastoral Assistant	A, D & E	<ul style="list-style-type: none"> • To take up a sharing part in the teaching duties of the Religious Studies Panel; • To organize & monitor the running of the religious soldalities; • To offer religious education lessons for the catholics and catechists in the General Education program; • To assist pastoral caring of the students; • To assist teachers in carrying out the duty of “presence” on the weekly Religious Formation Day 	To employ one full-time staff (including a personal assistant) as the Pastoral Assistant.	The workload of all the teachers, particularly the teachers of the Religious Studies Panel and the pastoral care team will be relieved.	1/9/13 - 31/8/14	Salary of the Pastoral Assistant for the year: Monthly salary \$16,274 x 12 months = \$ 195,288 (+MPF: \$813.7 x 12 = \$9,764.4) Total: 205,052.4	75% of the teachers concerned (panel/team members of Religious Ed. Panel and Religious Activities Team) agree that their workload is relieved and the overall behaviour of students is improved.	Survey	LKH
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20	Badminton Team	E	School Badminton Team	<ul style="list-style-type: none"> The team would have regular training sessions twice a week. Each session will last for 2 hours depending on the availability of venue books. 8 sessions per month in around 8 months of practice per academic year. 64 times of training sessions is estimated. 	5 - Grade A 10 - Grade B 8 - Grade C	One Academic Year (2013-2014)	<p>Salary of coach (\$30000-40000, estimated)</p> <ul style="list-style-type: none"> \$300-400 per hour (Around 100 hours of practice) Extra hours on competition days <p>Expenditure on booking badminton courts for practice (\$5900, estimated)</p> <ul style="list-style-type: none"> Around 100 hours of practice (\$59 per court) Extra practice sessions before competitions <p>Expenditure on purchasing badminton team shirts (\$3450, estimated) (\$150 each, 23 members)</p> <p>Total Budget: \$39350</p>	<ul style="list-style-type: none"> All team members of Grades B and C should attend 80% of the regular practice. At least one grade (A, B or C) should enter the final round of the inter-school badminton competition this year. 	<ol style="list-style-type: none"> Attendance of badminton practice will be taken Evaluation or comments from the coach to evaluate the degree of devotion and students' willingness to give on making improvement. Goal achievement is expected in the inter-school badminton competitions. 	CMY C
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21	Swimming Team	E	School Swimming Team	2 times per week (Sep 2013, Jul-Aug 2014) 1 time per week (Oct - Nov 2013; Jan – May 2014) (2 hours / training session)	20 (S1-5)	Sep 2013 - Aug 2014	\$35,000	To achieve a better result in inter-school swimming competition organized by HKSSF	By the results of the inter-school competitions.	HSY
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Total:
\$583,334.00

Legend: * A: curriculum development; B: enhancing students' language proficiency; C: coping with the diverse and special learning needs of students; D: school administration; E: school activities.