

St. Louis School : Plan on Use of Capacity Enhancement Grant (CEG) in 2009/10 School Year

Means by which teachers have been consulted: Open invitation and staff meetings

No. of operating classes: 29

CEG received (2009/10): **\$458,927**

| No. | Program Title | Task Area # | Major Areas(s) of Concern | Strategies/Tasks | Benefits Anticipated | Time Scale | Resources Required | Success Criteria | Method(s) of Evaluation | I/C |
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| 1 | IT Assistant | A & D | To provide a comprehensive technical support to students, teachers and administrators on all aspects relating to IT usage and facilities | To employ 1 full-time IT assistant in providing IT services: WebSAMS, eClass, SAMS on-line, SLS main web page, Student i-Link; Print service, Web-based learning service; eTV service, storage services as M, N & T drive, ECA service, resources, booking service, announcement service, etc. | <ul style="list-style-type: none"> The workload of the administrative staff and the IT team will be relieved; Teachers will be relieved of some of the workload and be technically supported in using IT on learning & teaching and in communicating externally and internally. | 1/9/09 - 31/8/10 (12 months) | <i>Salary:</i> <i>\$9975.00 per month</i> <i>(+MPF:498.75 x 12= \$5985);</i> <i>Total salary:</i> <i>\$125685.00</i> | <ul style="list-style-type: none"> Teachers meet the 25% minimum requirements of use of IT in teaching 90% of the IT services listed in the Annual Plan can be provided. | <ul style="list-style-type: none"> Performance appraisal on the IT assistants; Survey | TYS |
| 2 | Religious Education | A, D & E | <ul style="list-style-type: none"> To supervise and co-ordinate the overall | To employ one full-time staff (including a personal | The workload of all the teachers, particularly | From 1/9/09 until | Salary of the Religious | 75% of the teachers concerned | Survey | NDL |

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| | Master | | religious education and activities of the School; <ul style="list-style-type: none"> • To take up a sharing part in the teaching duties of the Religious Studies Panel; • To organize & monitor the running of the religious soldalities; • To offer religious education lessons for the catholics and catechists in the General Education program; • To assist pastoral caring of the students; • To assist teachers in carrying out the duty of “presence” on the weekly Religious Formation Day | assistant) as the Religious Education Master | the teachers of the Religious Studies Panel and the pastoral care team will be relieved. | 31/8/10 | Education Master for the year Monthly salary \$11492.5 x 12 months = \$ 137910 (+MPF: \$500 x 12 = \$6,000) Total: 143,910 | (panel/team members of Religious Ed. Panel, Religious Activities Team and Pastoral Care Team) agree that their workload is relieved and the overall behaviour of students is improved. | | |
| 3 | Biology Remedial Program (S5) | C | Catering the diversity of students (SDP 1.2): To provide extra learning opportunities for the | To employ a tutor in holding tutorial lessons for S5 (8 lessons) weak students | The workload of the Biology teaching staff will be relieved and students will benefit. | Sept 09 – Jan 10 (Every Wed) | Tutor’s remuneration: (\$300/lesson; 1.5 hr/lesson) | <ul style="list-style-type: none"> • More than 50% of participants attain an attendance of 50%; | 1. Observe the students’ attendance, participation in class and learning attitude; | TYH |

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| | | | academically weak students. | 1 group of 40 students | | | \$300 x 8 = \$2,400 | <ul style="list-style-type: none"> • Their participation in class and learning attitude is considered as good by the tutors; • The participants consider the course useful. | 2. Tutors and students involved will be asked to comment on the following aspects of the course: (i)content, (ii)approaches, (iii)time, (iv)arrangement, and (v)others. Scrutinizing documents: attendance record, questionnaires | |
| 4 | Physics Special Remedial Program (S4) | C | Catering the diversity of students: To provide extra learning opportunities for the academically weak students. | 4-5 old boys (with excellent HKCEE and HKALE results in Physics) will be invited to be tutors for weaker/more able students. 12-15 1hr 15 min after-school tutorials lessons will be organized for the bottom 20/top 30 Physics students in S4 and S5. | <i>The workload of the Physics teaching staff will be relieved and bottom students will benefit.</i> | Nov. – Dec. 2009 | Tutors' remuneration: \$6,000 (\$250 x 24 lessons) (S4 16 lessons and S5 8 lessons) | Pass rate of HKCEE 2010 of Physics will be 90% or above Average rate of C or above in HKCEE 2010 of Physics will be kept constant. | Check HKCEE 2010 results | HLC |
| 5 | Oral Training Course in | B & C | <i>Catering the diversity of students; Improve</i> | To recruit tutors from the Yihai Putonghua | The workload of the Putonghua teaching | From 10/09 to 11/09 | Salary of the tutors – | Participants achieve rewarding results in | Results & Feedbacks from adjudicators of | YLL |

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| | Putonghua (S1-3) | | <i>students' speaking skills:</i> To give opportunities to more capable students as school representatives in Speech Festival | Learning Centre in conducting 12 supplementary lessons for selected students. | staff be relieved and students will benefit. | (after school hours) | \$5,400 (\$450/hr x 12) | Speech Festival | Speech Festival. | |
| 6 | Oral Examinations helpers | D | To provide much needed assistance to teachers in conducting oral exams. | To employ past students as helpers in conducting oral exams. (2 helpers for each exam / level) | The teaching load of the teachers in the English panel will be relieved | Exam period. | Remuneration of helpers: \$3,000 (include \$200 x 15 helpers) | Smooth running of the oral exams. | Evaluation by the panel and the examiners. | CWW |
| 7 | S6 Orientation Camp | C & E | <ul style="list-style-type: none"> To introduce the new school life of S6/7; To build up confidence, leadership skills and collaborative spirit among S6 students as student leaders; | To recruit 15 student helpers in assisting the teachers i/c to conduct activities in the camp. | Providing an opportunity for students to set goals together for the coming year and providing leadership training activities for students. | Summer vacation 2010 | Subsidy of camp fee for the student helpers: \$5,700 \$380@ x15 | All (62 out of 62) the coming F6 students take part in this camp. Participants develop their self-esteem of being a F6 student. Participants have a brief idea of F6 life. Participants recognized the three main student organizations. Participants know | <ul style="list-style-type: none"> Survey to gather feedback from participants; Discussion | CWK |

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| | | | | | | | | how to organize extra-curricular activities. Participants are ready for the changes of becoming a F6 student. | | |
| 8 | SGT Training Camp | C | Development of mentors (F3-F6). Enhancing their ability as leaders. Development of S1 students. Enhancing their adaptability to face the change of secondary lives. | To organize training camp to equip knowledge and skill to facilitate mentors' growing | <ul style="list-style-type: none"> ◆ to enhance the mutual support among higher form and lower form students. ◆ to assist F.1 students to adapt the secondary school life | August, September 2009 | Training fee for 25 students: 25x\$100= Total: \$2,500 | 75% of the participants find the activity useful. | Questionnaire | KSW |
| 9 | Study Motivation Enhancement Group | C | Lower achievers of S2 | To organize a set of activities: group, camp | <ul style="list-style-type: none"> ◆ to enhance students' self efficacy and ◆ to affect students' learning environment | Oct 09 to April 10 | Training fee: \$1,600 | 75% of the participants find the activity useful. | Questionnaire | KSW |
| 10 | Chinese Music Orchestra Subsidy | E | To facilitate training and running of the School Chinese Music Orchestra. | To employ professional musicians as instructors and conductors of the | Tuition fee of the participating students will be subsidized; | After school hours throughout | Subsidy of remuneration of the instructors / | <ul style="list-style-type: none"> • Steady increase in students' enrolment; | <ul style="list-style-type: none"> • Appraisal on the instructors / conductors; | CCP |

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| | Scheme | | | School Chinese Music Orchestra. | Workload of the teacher advisors and the music teachers will be relieved. | the academic year 09-10 | conductors: \$35,000 | <ul style="list-style-type: none"> • Attendance rate of participants reaches 75% or above; • Satisfactory number of open performances | <ul style="list-style-type: none"> • Attendance record; • Performance in open contests and open events | |
| 11 | Transportation and other resources support to Football Team | E | To cultivate a strong sense of belongingness to school. | To provide transportation, equipment or drinks to School Football Team | Students will attend the training sessions and competitions conveniently while the working load of teachers will be relieved. | Sept. 09– May 10 | Transportation fee: \$500x22=\$11,000 Football: \$200x10=\$2,000 Other equipment: \$2,000 Total= \$15,000 | Achieving satisfactory results in inter-school football competitions organized by HKSSF. | <ul style="list-style-type: none"> • Attendance; • Results of inter-school football Championships | CBL |
| 12 | Basketball Coach | E | To cultivate a strong sense of belongingness to school | Since the teacher advisor is not good at basketball, we must then employ an external expertise as coach of School Basketball Team. | Students will get more intensive and high quality training from the professional basketball coach. | Sept. 09-June, 2010 | \$500 (for A, B, & C Grade) x 4 sessions/per month) Total : About \$18,000. | Achieving satisfactory results in inter-school basketball competitions organized by HKSSF | | LSP |
| 13+ | LTC | | Cultivating a strong sense of belongingness and great appreciation of self-image can be cultivated among students | To recruit 20 S6 as student helpers in running a Fun Day, Orientation Days and a 4-days 3-nights camp for 70-80 | Providing an opportunity for students to set goals together for the coming year and providing leadership | Feb-July,10 | Sponsor helpers of SLS \$100@ x 20 = \$2000 (5 PR, 5 PD, | The feedbacks by the lectures/ teacher advisors/ students are above average | Evaluation meeting will be held every night during the 4-days-3-nights camping with all group | CWK |

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| | | | through their active participation in activities. | S4-5 target students. | training activities for students. | | <i>Chairman, V Chairman, F4 Helpers)</i> | | leaders and organizing committees. A final evaluation meeting will be held after the camp together with all group leaders and organizing committees. | |
| 14+ | JTP | | Cultivating a strong sense of belongingness and great appreciation of self-image can be cultivated among students through their active participation in activities. | To recruit 20 S4 as student helpers in running a Fun Day, an Orientation Day and a 3-days 2-nights camp for 70-80 S1-3 target students. | Letting students take a active part and leading roles in the organization and running of various activities and big event | Feb-July,10 | Sponsor of helper \$350@ x 20 = \$7000 <i>Not include F6 Group Leader</i> | Participants take part in this camp and they have developed their self-esteem. | Meetings will be held to ensure everything in progress. A questionnaire will be distributed after the camp. | CWK |
| 15 | NSS-Science (Phy,Chem,Bio) Remedial Program (S4) | C | Catering the diversity of students: To provide extra learning opportunities for the academically weak students. | To employ a tutor in holding tutorial lessons (22 lessons) for bottom 40 students of S4 of each subject | The workload of the Science teaching staff will be relieved and students will benefit. | Sept 09 – June 10 Phy: Mon Chem: Tue Bio: Thu | Tutor's remuneration: (\$300/lesson; 1.5 hr/lesson) \$300 x 22 x 3= \$19,800 | <ul style="list-style-type: none"> • More than 50% of participants attain an attendance of 50%; • Their participation in class and learning attitude is considered as good by the tutors; | 1. Observe the students' attendance, participation in class and learning attitude; 2. Tutors and students involved will be asked to comment on the following aspects of the course: (i)content, | CYW |

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| | | | | | | | | <ul style="list-style-type: none"> The participants consider the course useful. | (ii) approaches, (iii) time, (iv) arrangement, and (v) others. Scrutinizing documents: attendance record, questionnaires | |
| 16+ | 「一劇之本戲劇工作坊」中國名著導讀及劇本創作戲劇培訓計劃 | | 2.2 | 計劃以「中華文化」為主題，重點培訓同學賞析與創作劇本。本計劃將會向同學介紹中國現代戲劇，通過研習多個中國戲劇名著，從中認識劇本的基本元素，並教授同學編劇的基本技巧，最後通過排練，展現同學的創作。 | 本計劃以中四及中六學生為對象。可配合新高中中國語文及中化科課程。 | 10/2009-7/2010 | 課程費用： \$7200 (25 人) 結業演出： 運輸、道具等雜費 \$3000 | 本計劃分四階段進行。第一階段為 7A 班戲劇組到校演出。可供 300 位同學欣賞。第二至第四階段為 25 次的工作坊。期望有關活動可提高同學語文修養。 | 同學出席率及投入參與程度。 | MPY |
| 17+ | 親炙作家講座 | | 2.2 | 邀請作家到訪本校 | 提高同學閱讀興趣 | 一次 | \$800 | 同學踴躍投入 | 讀書報告 | MPY |
| 18+ | Biology tutorial Program (S4) | C | Catering the diversity of students (SDP 1.4): To provide extra learning opportunities for the academically weaker/more able students. | To employ a tutor in holding tutorial lessons for S4 (4 lessons) weak students 1 group of 40 students | The workload of the Biology teaching staff will be relieved and students will benefit. | May 10 (Every Wed) | Tutor's remuneration: (\$300/lesson; 1.5 hr/lesson) \$300 x 4 = \$1,200 | <ul style="list-style-type: none"> More than 50% of participants attain an attendance of 50%; Their participation in class and learning attitude is considered as good by the tutors; | 1. Observe the students' attendance, participation in class and learning attitude; 2. Tutors and students involved will be asked to comment on the following aspects of the course: (i) content, | TYH |

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| | | | | | | | | <ul style="list-style-type: none"> The participants consider the course useful. | (ii) approaches, (iii) time, (iv) arrangement, and (v) others. Scrutinizing documents: attendance record, questionnaires | |
| 19+ | OLE-Community Service program, with Caritas | A,C, E | Develop our school to meet the learning goals and requirement of the NSS curriculum | Students would carry out the project under the guidance of social workers. | <ol style="list-style-type: none"> Enhance the motivation of students towards learning Enhance self-confidence, communications skills and analytical thinking of students Enhance the sense of belongings towards their community | January to May | \$9000 200 S4 students are divided into 10 groups; \$900/group | Average attendance of students > 70% Projects handed in >90% | Evaluation meetings about the programme would be held. | CWK WCK |
| 20+ | Prefects' Association Training | E | - Trainings are provided to prefects for handling discipline problems. | - To organize training camps and workshops for the prefects to | - To equip the students with knowledge and skills | Oct 09 – Mar 10 | Training fee for 80 students: \$100 X 80=\$8,000 | 75% of the participants find the activity useful | - Observations from teacher advisors. - Feedback from the | FSM |

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| | | | - To build up confidence, teamwork and leadership skills among prefects as student leaders. | facilitate their growth. | to handle discipline problems. - The workload of discipline teachers will be relieved. | | | | participants | | |
| | | | | | | | Total : \$422,195 | | | | |
| | | | | | | | \$36,732.00 | | | | |

Legend:
A: curriculum development; B: enhancing students' language proficiency; C: coping with the diverse and special learning needs of students; D: school administration; E: school activity.
+ New program

Expected CEG available this year (09-10): CEG to be received: \$458,927.00**
Forecast surplus this year to be deployed from OEBG = \$36,732.00
** Actual amount subject to annual adjustment with Composite Consumer Price Index (CCPI)

CYW
01/10/2009