

St. Louis School : Plan on Use of Capacity Enhancement Grant (CEG) in 2012/13 School Year

Means by which teachers have been consulted: Open invitation and staff meetings

No. of operating classes: 27

No.	Program Title	Task Area#	Major Areas(s) of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	I/C
1	Pastoral Assistant	A, D & E	<ul style="list-style-type: none"> • To take up a sharing part in the teaching duties of the Religious Studies Panel; • To organize & monitor the running of the religious soldalities; • To offer religious education lessons for the catholics and catechists in the General Education program; • To assist pastoral caring of the students; • To assist teachers in carrying out the duty of “presence” on the weekly Religious Formation Day 	To employ one full-time staff (including a personal assistant) as the Pastoral Assistant.	The workload of all the teachers, particularly the teachers of the Religious Studies Panel and the pastoral care team will be relieved.	From 1/9/12 until 31/8/13	Salary of the Pastoral Assistant for the year Monthly salary \$16,274 x 12 months = \$ 195,288 (+MPF: \$813.7 x 12 = \$9,764.4) Total: 205,052.4	75% of the teachers concerned (panel/team members of Religious Ed. Panel, Religious Activities Team and Pastoral Care Team) agree that their workload is relieved and the overall behaviour of students is improved.	Survey	YWM
2	Oral Training Course in Putonghua (S1-3)	B & C	Catering the diversity of students; Improve students’ speaking skills: To give opportunities to more capable students as school representatives in Speech Festival	To recruit tutors from the Yihai Putonghua Learning Centre in conducting 12 supplementary lessons for selected students.	The workload of the Putonghua teaching staff be relieved and students will benefit.	From 10/12 to 11/13 (after school hours)	Salary of the tutors – \$5,400 (\$450/hr x 12)	Participants achieve rewarding results in Speech Festival	Results & Feedbacks from adjudicators of Speech Festival.	YLL
3	SGT Training Camp	C	Development of mentors (S3-S5). Enhancing their ability as leaders. Development of S1 students. Enhancing their adaptability to face the change of secondary lives.	To organize training camp to equip knowledge and skill to facilitate mentors’ growing	<ul style="list-style-type: none"> - To enhance the mutual support among higher form and lower form students. - To assist S1 students to adapt the secondary school life 	August, September 2012	Training fee for 35 students: 35x\$140= Total: \$4,900	75% of the participants find the activity useful.	Questionnaire	YYP

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4	Chinese Music Orchestra Subsidy Scheme	E	To facilitate training and running of the School Chinese Music Orchestra.	To employ professional musicians as instructors and conductors of the School Chinese Music Orchestra.	Tuition fee of the participating students will be subsidized; Workload of the teacher advisors and the music teachers will be relieved.	After school hours throughout the academic year 12-13	Subsidy of remuneration of the instructors / conductors: \$40,000	<ul style="list-style-type: none"> Steady increase in students' enrolment; Attendance rate of participants reaches 75% or above; Satisfactory number of open performances 	<ul style="list-style-type: none"> Appraisal on the instructors / conductors; Attendance record; Performance in open contests and open events 	LCYJ
5	Leadership Training Camp	C&E	Target Group: S4-S6	Some students are responsible for preparing a leadership training program for their fellow schoolmates in a residential camp.	Student can improve their leadership skills and strengthen their sense of belongings to the school	4D3N (Summer, 2013)	\$50 each for 48 participants and \$300 each for 13 Organizing Committee members Total: \$6,300	No. of participants > 48	Evaluation (discussion) would be made by the end of the program.	CWK/ WCK
6	Junior Training Program	C&E	Target Group: S1-S4	Some students are responsible for preparing a leadership training program for their fellow schoolmates in a residential camp.	Student can improve their leadership skills and strengthen their sense of belongings to the school	3D2N (Summer, 2013)	\$50 each for 48 participants and \$200 each for 23 Organizing Committee members Total: \$7,000	No. of participants > 48	Evaluation (discussion would be made by the end of the program.)	CWK/ WCK
7	NSS-Science (Bio) Remedial Program (S4, S5)	C	Catering the diversity of students: To provide extra learning opportunities for the academically weak students.	To employ a tutor in holding tutorial lessons for the bottom 40 students of S4 & bottom 40 students of S5	The workload of the Science teaching staff (Bio & Chem) will be relieved and students will benefit.	S4: 2 nd term Mar-Apr 2012 (5 lessons) S5: 1 st term Oct-Nov 2012 (5 lessons), 2 nd term Mar-Apr 2013 (5 lessons)	Tutor's remuneration: (\$450/lesson) \$450 x 15 = \$6,750	<ul style="list-style-type: none"> More than 50% of participants attain an attendance of 50%; Their participation in class and learning attitude is considered as good by the tutors; The participants consider the course useful. 	<ol style="list-style-type: none"> Observe the students' attendance, participation in class and learning attitude; Tutors and students involved will be asked to comment on the following aspects of the course: (i)content, (ii)approaches, (iii)time, (iv)arrangement, and (v)others. Scrutinizing documents: attendance record, questionnaires 	TYH

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8	NSS-Science (Chem) Remedial Program (S4, S5)	C	Catering the diversity of students: To provide extra learning opportunities for the academically weak students.	To employ a tutor in holding tutorial lessons for the bottom 40 students of S4 & bottom 40 students of S5	The workload of the Science teaching staff will be relieved and students will benefit.	S4: 2 nd term Mar-Apr 2012 (5 lessons) S5: 1 st term Oct-Nov 2012 (5 lessons), 2 nd term Mar-Apr 2013 (5 lessons)	Tutor's remuneration: (\$450/lesson) \$450 x 15= \$6,750	<ul style="list-style-type: none"> • More than 50% of participants attain an attendance of 50%; • Their participation in class and learning attitude is considered as good by the tutors; • The participants consider the course useful. 	<ol style="list-style-type: none"> 1. Observe the students' attendance, participation in class and learning attitude; 2. Tutors and students involved will be asked to comment on the following aspects of the course: (i)content, (ii)approaches, (iii)time, (iv)arrangement, and (v)others.Scrutinizing documents: attendance record, questionnaires 	LCY
9	親炙作家講座		2.2	邀請作家到訪本校	提高同學閱讀興趣	一次	\$900	同學踴躍投入	讀書報告	MPY
10	OLE-Community Service program, with Caritas	A,C &E	Target Group: ALL S4	Students would carry out different service under the guidance of social workers.	Students would think more about issues in the community.	5 lessons + 1 outing + GE lesson for presentation	There are 10 groups (20 ppl per group) in total. The total amount is \$10,000.	90% of students can complete the program successfully	Meetings would be hold with social workers from Caritas	CWK / WCK
11	Prefects' Association Training	E	<ul style="list-style-type: none"> - Trainings are provided to prefects for handling discipline problems. - To build up confidence, teamwork and leadership skills among prefects as student leaders. 	<ul style="list-style-type: none"> - To organize training camps and workshops for the prefects to facilitate their growth. 	<ul style="list-style-type: none"> - To equipment the students with knowledge and skills to handle discipline problems. - The workload of discipline teachers will be relieved. 	Oct 12 – Mar 13	Training fee for 80 students: \$100 X80 = \$8,000	75% of the participants find the activity useful	<ul style="list-style-type: none"> - Observations from teacher advisors. - Feedback from the participants 	CWL

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12	S3 leadership training course	C&E +	Target Group: 30 Selected S3	Students can acquire knowledge about activities and the practical procedures of holding an activity in the school.	Students are better prepared to organize programmes when they are in S4.	4 lessons	tutor fee for 3 tutors Total: \$4,500	Over 90% of attendance	Meetings would be hold after the program with the tutors.	CWK/ LTW
13	S5 Chemistry Consolidation Course	C	Catering for the diversified needs of students	<ul style="list-style-type: none"> With the student-oriented principle, provide a broad and diversified teaching method so as to cater for the diversified learning of students. Conduct consolidation classes. 	Top 25 students and some voluntary participants from two Chem classes	Nov - Dec 2012 – May Jun 2012 Once a week; one and half hours for each lesson. 6 lessons altogether.	Photocopying fee of worksheets and notes.: \$400 Tutor's fee: \$4400 Total: \$4,400	<ol style="list-style-type: none"> More than 85 % participants attend the course punctually. More than 85% participants rate 3 or above (out of 5) in different items in Course Evaluation Questionnaires. 	<ol style="list-style-type: none"> Record students' attendance. Course Evaluation Questionnaires collected the participants' responses. 	LCY/ LHF
14	Life Wide Learning Day	E	Catering for the diversified needs of students A whole school function (S1-S6)	<p>Different kinds of activities are provided through real contexts and authentic settings.</p> <p>S1: Visit of church S2: BBQ S3: Straw Swing Making Competition S4: Ice Skating, Rock Climbing, Rugby, War Game S5: Visit of The Art Museum S6: Student helper</p>	Students learn real experiences from real contexts and authentic settings. It is to address different kinds of learning not covered in a traditional classroom.	26 Oct 2012	Transportation fee, tutor fee, Photocopying fee Total: \$40,000	Over 90% of students take part in the programme	<ol style="list-style-type: none"> Evaluation meeting Over 90% of students participating in the programme 	CWK

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15	Football Coach	E	To cultivate a strong sense of belonging to school.	To employ an external expert as coach of School Football Team	Students will get more intensive and high quality training while the working load of teachers will be relieved.	1 Sept 2012–31 Aug 2013	Salary of coach: \$30,000	Achieving satisfactory results in inter-school football competitions organized by HKSSF.	<ul style="list-style-type: none"> • Attendance; • Results of inter-school football competition. 	CBL
16	Basketball Coach	E	To cultivate a strong sense of belonging to school	Since the teacher advisor is not good at basketball, we must then employ an external expert as coach of School Basketball Team	Students will get more intensive and high quality training from the professional basketball coach.	1 Sept 2012–31 Aug 2013	Salary of coach: \$59,400	Achieving satisfactory results in inter-school basketball competitions organized by HKSSF	<ul style="list-style-type: none"> • Attendance; • Results of inter-school basketball competition. 	WCK
17	Table Tennis Coach (Summer)	E	To cultivate a strong sense of belonging to school.	Similar to program 18 of last year, we will join the Outreach Coaching Programme organized by the Leisure and Cultural Services Department. The Programme enables the school team to practice twice a week over the summer. Hopefully, this will be a recurrent programme.	The team will be focused enough for the Interschool Competition starting in October	Summer holiday	Programme fee: \$3,140	80% of attendance	Taking roll call.	LCWA

18	Instrument class	C & E	All St. Louis Student concerned	To promote classical music culture around St. Louis School. To provide a medium to allow schoolmates who are interested in classical music to take part in it and enlighten them	Learn music from a formal approach Members can boost Interpersonal relationship with other members through communication and exchanging ideas	Sept 12 – Aug 13	Tutor's remuneration: (\$450/lesson; 2hrs/lesson) \$450 x 2 x 4 x 12 = \$43,200	*More than 50% of participants attain an attendance of 50% •Their participation in class and learning attitude is considered as good by the tutors; •The participants consider the course useful.	1. Observe the students' attendance, participation in class and learning attitude; 2. Tutors and students involved will be asked to comment on the following aspects of the course: (i)content, (ii)approaches, (iii)time, (iv)arrangement, and (v)others. Scrutinizing documents: attendance record, questionnaires	NKW
19+	詞典工作坊	B	學生能了解如何使用詞典，以促進中文科之學習。	邀請嘉賓到校進行講座	提高學生對詞典的認識，了解運用詞典的技巧。	一次	\$500	同學投入講座，踴躍回答嘉賓提問。	課堂提問及習作	LCYJ

20+	Hockey Coach	E	To cultivate a strong sense of belonging to school.	Employ an external expert as coach of Junior Form Hockey Team. Equip a goalie kit for the team	Junior Form students will get appropriate training from the professional hockey coach. Senior Form students will get more intensive and high quality training as they can focus more on their own skills. It can ensure the safety of students when they are playing hockey.	1 Sept 2012-31 st Aug 2013	Salary of coach: 1 session: 2 hours \$ 500 per session Total no. of session per year: 40 =<u>\$20,000</u> Goalie kit: <u>\$10,000</u> <u>Total amount:</u> <u>\$30,000</u>	Achieving satisfactory results in inter-school hockey competitions organized by HKSSF.	Attendance; Result of inter-school hockey competition	CKK	
21+	Handball Coach	E	To cultivate a strong sense of belongingness to school.	To employ an external expertise as coach of School Handball Team	The beginners can learn some basic skills of handball The current school team players can have proper and regular training from professional handball coach.	1 Sept 2012-31 st Aug 2013	Salary of coach: 1 session: 2 hours \$ 500 per session Total no. of session per year: 40 Total amount: <u>\$20,000</u>	Achieving satisfactory results in inter-school handball competitions organized by HKSSF.	Attendance; Result of inter-school handball competition	CKK	
							Total :				
							\$ 536,192.40				

Legend:

A: curriculum development; B: enhancing students' language proficiency; C: coping with the diverse and special learning needs of students; D: school administration; E: school activity.

+ New program