

St. Louis School : Plan on Use of Capacity Enhancement Grant (CEG) in 2011/12 School Year

Means by which teachers have been consulted: Open invitation and staff meetings

No. of operating classes: 30

CEG received (2011/12): 498,185

No.	Program Title	Task Area#	Major Areas(s) of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	I/C
1	IT Assistant	A & D	To provide a comprehensive technical support to students, teachers and administrators on all aspects relating to IT usage and facilities	To employ one full-time IT assistant in providing IT services: purchasing work, hardware and software maintenance, WebSAMS, eClass, SLS main web page, Print service, Web-based learning service, storage services, ECA service, Resource & booking service, announcement service, running 2 computer laboratories (CAL and MMLC), multimedia production for teaching and examination, Photos and Videos Taking in School Events etc.	<ul style="list-style-type: none"> The workload of the administrative staff and the IT team will be relieved; Teachers will be relieved of some of the workload and be technically supported in using IT on learning & teaching and in communicating externally and internally. 	1/9/2011 - 31/8/2012 (12 months)	<i>Salary: \$11000 per month</i> (+MPF:550 x 12= 6,600); <i>Total salary: \$138,600</i>	More than 75% of the IT services listed in the Annual Plan can be provided.	- Performance appraisal on the IT assistants - Teachers' feedback;	TYS
2	Oral Training Course in Putonghua (S1-3)	B & C	<i>Catering the diversity of students;</i> <i>Improve students' speaking skills:</i> To give opportunities to more capable students as school representatives in Speech Festival	To recruit tutors from the Yihai Putonghua Learning Centre in conducting 12 supplementary lessons for selected students.	The workload of the Putonghua teaching staff be relieved and students will benefit.	From 10/11 to 11/12 (after school hours)	Salary of the tutors – \$5,400 (\$450/hr x 12)	Participants achieve rewarding results in Speech Festival	Results & Feedbacks from adjudicators of Speech Festival.	YLL

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3	SGT Training Camp	C	Development of mentors (F3-F6). Enhancing their ability as leaders. Development of S1 students. Enhancing their adaptability to face the change of secondary lives.	To organize training camp to equip knowledge and skill to facilitate mentors' growing	<ul style="list-style-type: none"> to enhance the mutual support among higher form and lower form students. to assist F.1 students to adapt the secondary school life 	August, September 2011	Training fee for 35 students: 35x\$140= Total: \$4900	75% of the participants find the activity useful.	Questionnaire	YYP
4	Chinese Music Orchestra Subsidy Scheme	E	To facilitate training and running of the School Chinese Music Orchestra.	To employ professional musicians as instructors and conductors of the School Chinese Music Orchestra.	Tuition fee of the participating students will be subsidized; Workload of the teacher advisors and the music teachers will be relieved.	After school hours throughout the academic year 11-12	Subsidy of remuneration of the instructors / conductors: \$40,000	<ul style="list-style-type: none"> Steady increase in students' enrolment; Attendance rate of participants reaches 75% or above; Satisfactory number of open performances 	<ul style="list-style-type: none"> Appraisal on the instructors / conductors; Attendance record; Performance in open contests and open events 	LCYJ
5	Leadership Training Camp	C&E	Target Group: S4-S6	Some students are responsible for preparing a leadership training program for their fellow schoolmates in a residential camp.	Student can improve their leadership skills and strengthen their sense of belongings to the school	4D3N (Summer, 2012)	\$50 each for 48 participants and \$300 each for 13 Organizing Committee members Total: \$6300	No. of participants > 48	Evaluation (discussion) would be made by the end of the program.	CWK/ WCK
6	Junior Training Program	C&E	Target Group: S1-S4	Some students are responsible for preparing a leadership training program for their fellow schoolmates in a residential camp.	Student can improve their leadership skills and strengthen their sense of belongings to the school	3D2N (Summer, 2012)	\$50 each for 48 participants and \$200 each for 23 Organizing Committee members Total: \$7,000	No. of participants > 48	Evaluation (discussion would be made by the end of the program.)	CWK/ WCK

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7	NSS-Science (Phy,Chem, Bio) Remedial Program (S4)	C	Catering the diversity of students: To provide extra learning opportunities for the academically weak students.	To employ a tutor in holding tutorial lessons (20 lessons) for bottom 40 students of S4 of each subject	The workload of the Science teaching staff will be relieved and students will benefit.	Sept 11 – June 12 Phy: Mon Chem: Tue Bio: Thu	Tutor's remuneration: (\$450/lesson; 1.5 hr/lesson) \$450 x 10 x 3= \$13,500	<ul style="list-style-type: none"> • More than 50% of participants attain an attendance of 50%; • Their participation in class and learning attitude is considered as good by the tutors; • The participants consider the course useful. 	<ol style="list-style-type: none"> 1. Observe the students' attendance, participation in class and learning attitude; 2. Tutors and students involved will be asked to comment on the following aspects of the course: (i)content, (ii)approaches, (iii)time, (iv)arrangement, and (v)others. Scrutinizing documents: attendance record, questionnaires 	CYW
8	NSS-Science (Phy,Chem, Bio) Remedial Program (S5)	C	Catering the diversity of students: To provide extra learning opportunities for the academically weak students.	To employ a tutor in holding tutorial lessons (20 lessons) for bottom 40 students of S5 of each subject	The workload of the Science teaching staff will be relieved and students will benefit.	Sept 11 – June 12 Wed: Chem, Thu: Bio, Fri: Physics	Tutor's remuneration: (\$450/lesson; 1.5 hr/lesson) \$450 x 10 x 3= \$13,500	<ul style="list-style-type: none"> • More than 50% of participants attain an attendance of 50%; • Their participation in class and learning attitude is considered as good by the tutors; • The participants consider the course useful. 	<ol style="list-style-type: none"> 1. Observe the students' attendance, participation in class and learning attitude; 2. Tutors and students involved will be asked to comment on the following aspects of the course: (i)content, (ii)approaches, (iii)time, (iv)arrangement, and (v)others.Scrutinizing documents: attendance record, questionnaires 	CYW
9	親炙作家講座		2.2	邀請作家到訪本校	提高同學閱讀興趣	一次	\$900	同學踴躍投入	讀書報告	MPY

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10	OLE-Community Service program, with Caritas	A,C &E	Target Group: ALL S4	Students would carry out different service under the guidance of social workers.	Students would think more about issues in the community.	5 lessons + 1 outing + GE lesson for presentation	There are 10 groups (20 ppl per group) in total. The total amount is \$10,000.	90% of students can complete the program successfully	Meetings would be hold with social workers from Caritas	CWK / WCK
11	Prefects' Association Training	E	- Trainings are provided to prefects for handling discipline problems. - To build up confidence, teamwork and leadership skills among prefects as student leaders.	- To organize training camps and workshops for the prefects to facilitate their growth.	- To equipment the students with knowledge and skills to handle discipline problems. - The workload of discipline teachers will be relieved.	Oct 11 – Mar 12	Training fee for 80 students: \$100 X80 = \$8,000	75% of the participants find the activity useful	- Observations from teacher advisors. - Feedback from the participants	FSM
12	S3 leadership training course	C&E +	Target Group: 30 Selected S3	Students can acquire knowledge about activities and the practical procedures of holding an activity in the school.	Students are better prepared to organize programmes when they are in S4.	4 lessons	tutor fee for 3 tutors Total: \$4,500	Over 90% of attendance	Meetings would be hold after the program with the tutors.	CWK /LTW
13	S5 Chemistry Consolidation Course	C	Catering for the diversified needs of students	<ul style="list-style-type: none"> With the student-oriented principle, provide a broad and diversified teaching method so as to cater for the diversified learning of students. Conduct consolidation classes. 	Top 25 students and some voluntary participants from two S5 Chem classes	Nov-Dec 2011 - May -June 2012 Once a week; one and half hours for each lesson. 6 lessons altogether.	Photocopying fee of worksheets and notes.: \$400 Tutor's fee: \$4000 Total: \$4,400	<ol style="list-style-type: none"> More than 85 % participants attend the course punctually. More than 85% participants rate 3 or above (out of 5) in different items in Course Evaluation Questionnaires. 	<ol style="list-style-type: none"> Record students' attendance. Course Evaluation Questionnaires collected the participants' responses. 	LCY/ LHF

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14	Life Wide Learning Day	E	Catering for the diversified needs of students A whole school function (S1-S6)	Different kinds of activities are provided through real contexts and authentic settings. S1: Visit of church S2: Hiking and BBQ S3: Building Straw Towers S4: Ice Skating, Hockey, Bowling, Golf S5: Visit of Museums S6: Student helper	Students learn real experiences from real contexts and authentic settings. It is to address different kinds of learning not covered in a traditional classroom.	29 Oct 2011	Transportation fee, tutor fee, Photocopying fee Total: \$40,000	Over 90% of students take part in the programme	1. Evaluation meeting 2. Over 90% of students participating in the programme	CYW
15	Football Coach	E	To cultivate a strong sense of belongingness to school.	To employ an external expertise as coach of School Football Team	Students will get more intensive and high quality training while the working load of teachers will be relieved.	1 Sept 2011– 31 Aug 2012	Salary of coach: \$20,000	Achieving satisfactory results in inter-school football competitions organized by HKSSF.	• Attendance; • Results of inter-school football competition.	CBL
16	Basketball Coach	E	To cultivate a strong sense of belongingness to school	Since the teacher advisor is not good at basketball, we must then employ an external expertise as coach of School Basketball Team	Students will get more intensive and high quality training from the professional basketball coach.	1 Sept 2011– 31 Aug 2012	Salary of coach: \$20,000	Achieving satisfactory results in inter-school basketball competitions organized by HKSSF	• Attendance; • Results of inter-school basketball competition.	LSP
17	ECA assistant and Coach	E	To cultivate a strong sense of belongingness to school	1. Coaching 2. Coordination/Management 3. ECA coordination 4. Form 1 Sports Bridging Programme 5. Form 1 Sports Orientation Programme 6. Assist SAA activities 7. Study Tour	Students will get more intensive and high quality training while the working load of teachers will be relieved.	1 Sept 2011– 31 Aug 2012	Salary of coach: 11000 per month (+MPF: 550 x 12 = 6600); Total salary: \$138,600	Achieving satisfactory results in inter-school competitions	* Attendance; • Results of inter-school basketball competition.	CYW

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18+	Table Tennis Coach	E	To cultivate a strong sense of belongingness to school.	By joining the Outreach Coaching Programme, organized by the Leisure and Cultural Services Department, we are subsidized by half for employing a licensed TT coach for giving our TT school team a training session once a week throughout the year.	- To improve students' TT skills, hopefully to be promoted in the inter-school competition. - Students can sense the importance of being a part of the school team, thus increasing their sense of belonging.	1 Sept 2011– 31 Aug 2012	Programme fee: \$6,080	Achieving satisfactory results in inter-school football competitions organized by HKSSF, possibly coming top 3 for either A, B or C grade.	<ul style="list-style-type: none"> • Attendance; • Results of inter-school football competition. 	LCWA
19+	Instrument class	C & E	All St. Louis Student concerned	To promote classical music culture around St. Louis School. To provide a medium to allow schoolmates who are interested in classical music to take part in it and enlighten them	Learn music from a formal approach Members can boost interpersonal relationship with other members through communication and exchanging ideas	Sept 11 – Aug 12	Tutor's remuneration: (\$450/lesson; 2 hrs/lesson) \$450 x 2 x 4 x 12= \$43,200	<ul style="list-style-type: none"> * More than 50% of participants attain an attendance of 50%; • Their participation in class and learning attitude is considered as good by the tutors; • The participants consider the course useful. 	<ol style="list-style-type: none"> 1. Observe the students' attendance, participation in class and learning attitude; 2. Tutors and students involved will be asked to comment on the following aspects of the course: (i)content, (ii)approaches, (iii)time, (iv)arrangement, and (v)others.Scrutinizing documents: attendance record, questionnaires 	CYW
							Total :			
							\$524,880			
								\$		

Legend:

A: curriculum development; B: enhancing students' language proficiency; C: coping with the diverse and special learning needs of students; D: school administration; E: school activity.

+ New program

Expected CEG available this year (11-12): CEG to be received: 498,185

Forecast deficit this year to be deployed from OEBG = - 26,695

** Actual amount subject to annual adjustment with Composite Consumer Price Index (CCPI)

CYW

15/08/2011