



ST. LOUIS SCHOOL

Circular No. 299 (17-18)

10th July, 2018

Dear Parents/Guardians, Teachers and Students of Secondary 5,

Re: Guidelines for the Dropping of Elective Subjects or M1/M2

1. Students should study at least 2 elective subjects apart from the 4 core subjects. Students promoting to S.6, who find difficulties in studying more than 2 elective subjects, may now apply for dropping an elective subject or M1/M2.
2. Any student who wants to drop an elective subject or M1/M2 that he is now studying should prepare a letter signed by his parent/guardian, giving the explanation for the request. The letter should be endorsed by **his subject teacher** before being submitted to the Principal.
3. The deadline for the submission of the endorsed application letter to the Principal is **16th July, 2018 (Monday)**. Late application will not be entertained.
4. Students will be informed by the school office about their application results individually on or before 19th July, 2018.

Yu Lap Fun Peter
Principal