



ST. LOUIS SCHOOL
Circular No.245a (17-18)

2nd May, 2017

Dear Parents/Guardians,

Re: Second Instalment & Briefing Session for the New Zealand English Study Tour

Please note that your non-refundable deposit of HK\$5,000 for the captioned tour has been well received. This letter serves to inform you about the collection of the second instalment. You are kindly requested to return the following reply slip to Mr. Fung Pak Cheung or Mr. Fung Ka Yu along with the following items on or before **7th May, 2018 (Monday)** to meet the full payment and to allow making further necessary arrangements:

- a **crossed cheque** of **HK\$21,200** made payable to “**DAS CULTURAL SERVICES CO., LTD**”; and
- the photocopies of student’s passport (with at least six-month validity) and ID card.

You are also cordially invited to a briefing session for parents and students at **2:30 p.m.** at the **Indoor Activity Centre** of the school on **19th May, 2018 (Saturday)**. In order to facilitate communication between parents and tour organisers, we would like to invite you to join the WhatsApp group. Please indicate your preference in the reply slip. Should you have any enquiries, please contact Mr. Fung Pak Cheung at 2546 0117.

(Mr. Fung Pak Cheung)
for the Principal

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Reply slip

Circular No. 245a (17-18)

Re: Second Instalment & Briefing Session for the New Zealand English Study Tour

Dear Principal,

1. I, the parent of _____ of Class _____ (No. _____), in response to your letter regarding the New Zealand Study Tour dated 2nd May, 2018, am hereby enclosing a crossed cheque of HK\$21,200 with this reply slip.
(Bank: _____ Cheque no.: _____)
2. I *agree/ do not agree to join the parents’ WhatsApp group. (Phone number: _____)
3. My child and _____ parent(s)/guardian(s) will attend the briefing session on 19th May, 2018.

Signature of Parent/Guardian : _____

Name of Parent/Guardian : _____

Parent’s emergency contact no. : _____

Student’s mobile no. : _____

Date : _____

* Please delete as appropriate.



ST. LOUIS SCHOOL
Circular No.245b (17-18)

2nd May, 2017

Dear Parents/Guardians,

Re: Second Instalment & Briefing Session for the New Zealand English Study Tour

Please note that your non-refundable deposit of HK\$5,000 for the captioned tour has been well received. This letter serves to inform you about the collection of the second instalment. You are kindly requested to return the following reply slip to Mr. Fung Pak Cheung or Mr. Fung Ka Yu along with the following items on or before **7th May, 2018 (Monday)** to meet the full payment and to allow making further necessary arrangements:

- a **crossed cheque** of **HK\$13,340** made payable to “**DAS CULTURAL SERVICES CO., LTD**”; and
- the photocopies of student’s passport (with at least six-month validity) and ID card.

You are also cordially invited to a briefing session for parents and students at **2:30 p.m.** at the **Indoor Activity Centre** of the school on **19th May, 2018 (Saturday)**. In order to facilitate communication between parents and tour organisers, we would like to invite you to join the WhatsApp group. Please indicate your preference in the reply slip. Should you have any enquiries, please contact Mr. Fung Pak Cheung at 2546 0117.

(Mr. Fung Pak Cheung)
for the Principal

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Reply slip

Circular No. 245b (17-18)

Re: Second Instalment & Briefing Session for the New Zealand English Study Tour

Dear Principal,

1. I, the parent of _____ of Class _____ (No. _____), in response to your letter regarding the New Zealand Study Tour dated 2nd May, 2018, am hereby enclosing a crossed cheque of HK\$13,340 with this reply slip.
(Bank: _____ Cheque no.: _____)
2. I *agree/ do not agree to join the parents’ WhatsApp group. (Phone number: _____)
3. My child and _____ parent(s)/guardian(s) will attend the briefing session on 19th May, 2018.

Signature of Parent/Guardian : _____

Name of Parent/Guardian : _____

Parent’s emergency contact no. : _____

Student’s mobile no. : _____

Date : _____

* Please delete as appropriate.