ST. LOUIS SCHOOL
Circular No. 219 (17-18)

15th March, 2018

Dear Parents/Guardians,

Re: S.1 English Remedial Lessons

I am writing to inform you that your child has been selected to join the S.1 English remedial lessons.

The first term examination results show that your child's overall performance in English is weak. He might need to pay efforts in several components, but we would like to help him out with two skills - reading and writing, in remedial lessons. During the lessons, your child will have much exposure to relevant readings and tutors will assign in-class writing tasks to him. It is hoped that the completion of these tasks, together with tutor's feedback, can help him cope with the final examinations better. To make the course effective, it is mandatory for your child to attend all the lessons on time.

Details of the remedial lessons are as follows:

Dates (Saturdays):

April	14th, 21st, 28th
May	5th, 12th, 19th, 26th
June	2nd

Time: 9:45 – 11:45 a.m.
Venue: B309

The classes are funded by the school and therefore free of charge. It is hoped that you understand how precious this opportunity is in helping your child to build a solid foundation in English. I urge you to give this offer due consideration.

Please return the following reply slip to his English teacher on or before 16th March, 2018 (Friday).

(Mr. Cheung Wing Wah)
for the Principal

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Reply slip
Re: S.1 English Remedial Lessons

Circular No. 219 (17-18)

Dear Principal,

I *would/would not allow my child _____ of S. _____ (No. _____) to take part in the S.1 English Remedial Classes

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Signature of Parent/Guardian : _____

Name of Parent/Guardian : _____

Emergency Contact Number : _____

Date : _____

* Please delete as appropriate.