



**ST. LOUIS SCHOOL**  
Circular No. 185 (17-18)

6<sup>th</sup> February, 2018

Dear Parents/Guardians and Students,

**Re: Second Term Table Tennis Training Schedule**

In order to prepare for the upcoming inter-school competitions, a series of training has been arranged for our school table tennis team members. The details of the arrangements are as follows:

1. Every Friday from 4:00 p.m. – 6:00 p.m. at Shek Tong Tsui Sports Centre
2. Every Saturday from 11:00 a.m. – 1:00 p.m. at Shek Tong Tsui Sports Centre

The dates of the second term training are listed in the table below:

February	9, 10	May	4, 5, 11, 12, 18, 19, 25, 26
March	2, 3, 9, 10, 16	June	1, 2
April	13, 14, 20, 21, 27, 28		

**Training is compulsory for all table tennis team members (except S6 students).** Team members who fail to attend training are required to notify Mr. Lam Ho Yeung or the coach in advance. Failure to do so will result in a verbal warning, a ban from joining any competitions or even expulsion from the team.

Please return the completed reply slip to Mr. Lam Ho Yeung by 8<sup>th</sup> February, 2018.

Yours faithfully,

(Mr. Lam Ho Yeung)  
*for the Principal*

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**Reply slip**  
**Re: Second Term Table Tennis Training Schedule**

Circular No. 185 (17-18)

Dear Principal,

I have read and noted the content of the circular no. 185 (17-18), and I will remind my child \_\_\_\_\_ of Class \_\_\_\_\_ (No. \_\_\_\_\_) to attend the training sessions on time in the said period.

Signature of Parent/Guardian : \_\_\_\_\_  
 Name of Parent/Guardian : \_\_\_\_\_  
 Emergency Contact Number : \_\_\_\_\_  
 Date : \_\_\_\_\_