ST. LOUIS SCHOOL
Circular No. 37 (17-18)

11th September, 2017

Dear Parents/Guardians and Students,

Re: S6 ICT Supplementary lessons

In order to prepare students well for the HKDSE ICT examination, supplementary lessons will be arranged for students to stay after school every Day 3 of each school cycle at Computer Room (Room A104). The time is scheduled from 3:45 pm to 5:00 pm. Students will be accompanied by subject teacher to do exercises & mock papers of ICT. The arrangement will start from 18th September 2017. The detailed dates are given below. Students who fail to attend the lesson are required to notify Mr. Tong Yu Sun in advance and the reason should be written on student handbook and signed by parent.

The dates for the ICT supplementary lessons are listed in the table below:

September 2017	18, 29	October 2017	13
November 2017	7, 23	December 2017	5, 18
Jan 2018	12		

Please return the following reply slip to Mr. Tong Yu Sun on or before 14th September 2017.

(Mr. Tong Yu Sun)
for the Principal

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Reply slip Circular No. 37 (17-18)

Re: S6 ICT Supplementary lessons

Dear Principal,

I have read and noted the content of the circular no. 37 (17-18), and I will remind my child _____ of Class _____ (No. ____) to attend the supplementary lessons in the above-mentioned period.

Signature of Parent/Guardian :_____

Name of Parent/Guardian :_____

Emergency Contact Number :_____

Date :_____