



**ST. LOUIS SCHOOL**  
Circular No. 19 (17-18)

4<sup>th</sup> September, 2017

Dear Parents/Guardians and Students,

**Re: First Term Table Tennis Training Schedule**

To extend our team's reputation and achieve more recognition in the open events, a series of training has been arranged. The details of the arrangements are as follows:

1. Every Friday from 4:00 p.m. – 6:00 p.m. at Shek Tong Tsui Sports Centre\*
2. Every Saturday from 11:00 a.m. – 1:00 p.m. at Shek Tong Tsui Sports Centre

\*: *Non-table tennis team members can only join the Thursday training sessions.*

The dates for the first term training are listed in the table below:

September	9, 16, 22, 23, 29, 30	December	1, 2
October	6, 7, 13, 14, 20, 21, 27	January	5, 6, 12, 13, 19, 26, 27
November	4, 10, 18, 24, 25		

**Training is compulsory for all table tennis team members (except S6 students).** Team members who fail to attend training are required to notify Mr. Lam Ho Yeung or the coach in advance. Failure to do so will result in a verbal warning, a ban from joining any competitions or even expulsion from the team.

Please sign the reply slip below and return it to Mr. Lam Ho Yeung on or before 7<sup>th</sup> September, 2017.

Yours faithfully,

(Mr. Lam Ho Yeung)  
*for the Principal*

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**Reply slip**  
**Re: First Term Table Tennis Training Schedule**

Circular No. 19 (17-18)

Dear Principal,

I have read and noted the content of the circular no. 19 (17-18), and I will remind my child \_\_\_\_\_ of Class \_\_\_\_\_ (No. \_\_\_\_\_) to attend the training sessions on time in the said period.

Signature of Parent/Guardian : \_\_\_\_\_

Name of Parent/Guardian : \_\_\_\_\_

Emergency Contact Number : \_\_\_\_\_

Date : \_\_\_\_\_