



ST. LOUIS SCHOOL

Circular No. 14 (17-18)

1st September, 2017

Dear Parents/Guardians and Students of Secondary 6,

Re: Guidelines for the Dropping of Subjects

1. Any student who wants to drop an elective subject or elective module of Mathematics he is now studying should prepare a letter signed by his parent/guardian, giving the explanation for the request, and ask for approval from **his subject teacher** before handing it to the Principal.
2. The deadline for the submission of the application letter with subject teacher's approval to the Principal is **8th September, 2017 (Friday)**. Late application will not be entertained.
3. The result of application will be informed by the subject teacher in due course.

Yu Lap Fun Peter
Principal