



**ST. LOUIS SCHOOL**  
Circular No. 278 (16-17)

30<sup>th</sup> June, 2017

Dear Parents/Guardians,

**Re: Swimming Team Practice during Summer (July & August)**

As a member of the swimming team of our school, your child is required to attend regular training sessions. Details of the training sessions are as follows:

Training Sessions in Summer (July & August):

Dates: 17<sup>th</sup>, 24<sup>th</sup>, 31<sup>st</sup> July  
7<sup>th</sup>, 14<sup>th</sup>, 21<sup>st</sup>, 28<sup>th</sup> August  
Time: 12:00 n.n. to 2:00 p.m.  
Venue: Kennedy Town Swimming Pool  
(堅尼地城游泳池)

Your child's active participation and punctual attendance are most appreciated. If a student cannot attend a particular training session for any reason, he should inform the teacher advisor at least one day before or disciplinary measures will be taken.

Please return the reply slip to Mr. Chan Man Yiu on or before 4<sup>th</sup> July, 2017. Should you have any enquiries, please contact Mr. Chan on 2546 0117. Thank you.

(Mr. Chan Man Yiu)  
for the Principal

-----} <-----} <-----} <-----

**Reply slip**

Circular No. 278 (16-17)

**Re: Swimming Team Practice during Summer (July & August)**

Dear Principal,

I \*would/would not allow my child \_\_\_\_\_ of Class \_\_\_\_\_ (No. \_\_\_\_\_) to take part in the Swimming Team Training as detailed in your letter dated 30<sup>th</sup> June, 2017.

Signature of Parent/Guardian : \_\_\_\_\_  
Name of Parent/Guardian : \_\_\_\_\_  
Emergency Contact Number : \_\_\_\_\_  
Student's Contact Number : \_\_\_\_\_  
Date : \_\_\_\_\_

\* Please delete as appropriate.  
# Please return the reply slip to Mr. Chan Man Yiu on or before 4<sup>th</sup> July, 2017.