



**ST. LOUIS SCHOOL**  
Circular No. 205 (16-17)

10<sup>th</sup> March, 2017

Dear Parents/Guardians,

**Re: English Speak Out – Act Up Drama Competition**

I am writing to inform you that your son has been selected to take part in the English Speak Out – Act Up Drama Competition. This is an annual inter-school improvised drama competition providing students an excellent opportunity to combine drama and English. Your son has been taking part in some lunch time training sessions on Mondays this term.

The details for the competition are as follows:

- **Date:** Thursday, March 16<sup>th</sup> 2017
- **Time:** 2:15 p.m. – 5:30 p.m.
- **Venue:** Sheung Wan Civic Centre, Queen’s Road East
- **Meeting time and location for students:** 12:30 p.m. in the English Corner: MMLB
- **Dismissal time and location:** Approximately 5:30 p.m. at Sheung Wan Civic Centre
- **Cost:** As we will be walking to the venue, there is no transportation cost except for your son’s return journey. Please note the venue is not far from Sheung Wan MTR station.
- **Dress Code:** Students will need to **wear their normal school uniform to school for lessons in the morning.** However, they will also need to bring the following items to wear for the performance: **black tops/T-shirts** (preferably without writing or not much), **dark trousers, which can also be blue jeans, & soft soled shoes, preferably sports shoes.**
- Please note the additional form, **Use of Images Permission Form**, sent along with this letter. We would greatly appreciate it if you could also fill this out for us as it is a requirement from the competition organizer.

Please be reminded that to succeed in an EMI learning environment, your son should take this opportunity seriously. Do not hesitate to contact Ms Roberts on 2546 0117 if you have any queries.

(Mr. Cheung Wing Wah)  
for the Principal

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**Reply slip**  
**Re: English Speak Out – Act Up Drama Competition**

Circular No. 205 (16-17)

Dear Principal,

I \*would/would not allow my child \_\_\_\_\_ of Class \_\_\_\_\_ (No. \_\_\_\_\_) to take part in the English Speak Out – Act Up Drama Competition on Thursday, March 16<sup>th</sup>, 2017.

Signature of Parent/Guardian : \_\_\_\_\_

Name of Parent/Guardian : \_\_\_\_\_

Emergency Contact Number : \_\_\_\_\_

Date : \_\_\_\_\_

\* Please delete as appropriate.

**Use of Images Permission Form (Parents)**  
**‘Speak Out – Act Up!’ Improvised Drama Competition 2016/17**  
**Native-speaking English Teacher Section**  
**Curriculum Development Institute**  
**Education Bureau**

**Permission for the use of images**

\* I understand that the photographs and/or video footage submitted to the Education Bureau by my child/ward for “*Speak Out - Act Up!*” *Improvised Drama Competition* may be used for educational purposes and may be uploaded to the Internet.

\* I understand that the photographs and/or video footage taken at the *NET Section Competitions Awards Ceremony for Student Production and Performance* may be used for educational purposes and may be uploaded to the Internet.

Please put a “✓” in the appropriate box(es) to indicate your consent.

School Name:

Student Name:

Class (Class no.):

(    )

Parent’s/Guardian’s Signature:

Parent’s/Guardian’s Name:

Date: