ST. LOUIS SCHOOL
Circular No. 162b (16-17)

20th January, 2017

Dear Parents/Guardians,

Re: S.3 English Language Remedial Course

I am writing to inform you that your son has been chosen to attend the English language remedial course in the second term. This decision is made based on his mid-year English exam results.

The course aims at helping your son to build up a stronger foundation on English usage and grammar as well as reading and writing proficiency. Your son is expected to apply himself more in learning English because a stronger language proficiency helps him cope with learning in an EMI school better.

Please note that this course is compulsory according to the school policy and that if your son makes improvement in the term test held in April, he will be exempted from the course in the third term.

Details of the course are as follows:

Date: February 17, 24; March 3, 10, 17, 24 (All Fridays)
Time: 3:35 p.m. – 4:50 p.m.
Venue: To be informed

Please return the following reply slip to your son's English teacher on or before 23rd January, 2017 (Monday).

貴子弟獲校方挑選參加課後英語課程。該課程針對基礎英語技巧而設，並能提升學生於其他學科的英語運用。貴子弟務必出席全部課堂，敬請家長督促。

(Mr. Cheung Wing Wah)
for the Principal

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Reply slip
Re: S.3 English Language Remedial Course

Circular No. 162b (16-17)

Dear Principal,

I *would/would not allow my child _____ of Class _____ (No. _____) to attend the **S.3 English Language Remedial Course**.

Signature of Parent/Guardian : _____

Name of Parent/Guardian : _____

Emergency Contact Number : _____

Date : _____

* Please delete as appropriate.