



ST. LOUIS SCHOOL
Circular No. 159 (16-17)

18th January, 2017

Dear Parents/Guardians,

Re: Swimming Team Training in February

As a member of the swimming team of our school, your child is required to attend regular training sessions. Details of the training sessions are as follow:

Training Sessions in February:

Dates: 9th, 16th, 23rd February (Thursdays)
Time: 4:15pm to 6:00pm
Venue: Sun Yat Sen Memorial Park Swimming Pool
(中山紀念公園游泳池)

Your child's active participation and punctual attendance are most appreciated. If a student cannot attend a particular training session for any reason, he should inform the teacher advisor at least one day before or disciplinary measures will be taken.

Please return the reply slip to Mr. Chan Man Yiu on or before 23rd January, 2017 (Monday). Should you have any enquiries, please contact Mr. Chan on 2546 0117. Thank you.

(Mr. Chan Man Yiu)
for the Principal

-----><-----><-----><-----><-----><----->

Reply slip
Re: Swimming Team Training in February

Circular No. 159 (16-17)

Dear Principal,

I *would/would not allow my child _____ of Class _____ (No. _____) to take part in the Swimming Team Training as detailed in your letter dated 18th January, 2017.

Signature of Parent/Guardian : _____

Name of Parent/Guardian : _____

Emergency Contact Number : _____

Student's Contact Number : _____

Date : _____

* Please delete as appropriate.

Please return the reply slip to Mr. Chan Man Yiu on or before 23rd January, 2017 (Monday).